

**Watertown Senior Center
Advisory Board Minutes
June 20, 2023**

1. Call to Order

The Senior Center Advisory Board met in person on June 20, 2023, at 9:00 am. The meeting was called to order by director Andrea Draeger. Present: Beth Beckett, Kathleen Gillingham, Betty Jimenez, Teddi Flahive, Cathie Wallen, and Kimberly Henze. Not present was Justin Munzel. Also present was Andrea Draeger and Kerry Kneser.

2. Review and Approve the April Minutes

Beth Beckett motioned to approve the minutes from the April 18, 2023. Kathleen Gillingham seconded. Motion carried.

3. Review and Approve the Monthly Financial Report

Beth Beckett motioned to approve the April 2023 financial report. Kathleen Gillingham seconded. Motion carried.

4. Citizens to be Heard

Kerry Kneser expressed his appreciation of having been part of the advisory board and looks forward to acting as a volunteer in the future.

5. Business

a. Review and possible action on half purchase of Conley Hall camera and installation

A new camera for the purpose of building security was proposed for half the amount at a cost of approximately \$675 to be paid from the fundraising account. Teddi Flahive motioned to approve the purchase of the camera. Betty Jimenez seconded. Motion carried.

6. Chairperson's Committee Report

a. Update Fundraising Committee on Current Efforts

Upcoming events include the annual rummage sale which will encompass the book sale this year. A general overview of fundraising activities was discussed, with more discussion to occur with the committee chairs in the near future.

b. Update Membership Committee on Current Memberships and Renewals

We have seen many new members at the center since the beginning of the year. A new member packet is being developed and will be available soon. A general overview of membership activities was discussed, with more discussion to occur with the committee chair in the near future.

c. Update Community Services Committee on Projects/Efforts

Most recently we have collected can tabs and shoes for a local church. Discussion occurred around continuing food and school supply drives. A general overview of community service activities was discussed, with more discussion to occur with the committee chair in the near future.

d. Update Program Committee on Program Attendance & New Programs

New programs and activities are always welcome (considering pickleball, disc golf, etc.) It was mentioned to have a suggestion box at the front desk. A general overview of programming activities was discussed, with more discussion to occur with the committee chair in the near future.

7. Director's Report

a. Update on Upcoming Events

The Senior Care Fair in May was a great success, and will occur again next year. Andrea gave an update on the parking lot construction, which began last week and will continue through the summer. National Senior Citizen Day will be celebrated again this year on Monday, August 21.

b. Update on 2023 Advisory Board Election

Committee assignments are as follows:

President: Beth Beckett

Fundraising: Beth & Cathie

Membership: Kathleen

Community Services: Betty

Program: Teddi

8. Adjournment

Next meeting is scheduled for Tuesday, August 15 at 9:00 am. Betty Jimenez motioned to adjourn. Beth Beckett seconded. Motion carried.