

## Engineering Division of the Public Works Department

To: Chairperson Arnett and Commission Members  
From: Andrew Beyer, P.E., Public Works Director  
Date: March 5, 2026  
Subject: Public Works Commission Meeting of March 5, 2026

Review and take possible action: Contract with Robert E. Lee & Associates for construction inspection of Rock River Ridge Phases II & III for \$53,650

### Background

The Greater Watertown Community Health Foundation is moving forward with Phases II and III of the Rock River Ridge Subdivision located on the City's southwest side. These phases include the construction of public infrastructure improvements that are anticipated to be dedicated to the City upon completion.

The Public Works Department is seeking approval to contract with Robert E. Lee & Associates to perform construction inspection services related to the installation of sanitary sewer and storm sewer within the public right-of-way. City staff are scheduled to perform construction inspection of water main and roadway construction items.

Construction inspection services help ensure that infrastructure improvements intended for public ownership are constructed in accordance with City standards and specifications and perform as intended over the long term.

Quotes were solicited from engineering consultants who have performed construction inspection services for the City in recent years. Based on experience, familiarity with City standards, and availability, the Public Works Department is recommending contracting with Robert E. Lee & Associates of Hobart, Wisconsin for construction inspection services for a total cost of \$53,650.

### Budget Goal

2. Proactively maintains and improves our parks and infrastructure to ensure safety, quality, and equity

4. Fosters community growth by assessing opportunities, stakeholder input, environmental needs, and modern code and policy priorities
5. Maintains a safe and healthy community, with an eye toward future needs and trends

## Financial Impact

The total cost of construction inspection services is \$53,650. Of this amount, \$25,750 will be charged to the Stormwater Utility and \$27,900 will be charged to the Wastewater Utility.

Consistent with discussions during the 2026 budgeting process and current practice in 2026, 50 percent of the inspection costs will be invoiced to the developer as supported by the Development Agreement and City code.

## Recommendation

The Public Works Department recommends approving the contract with Robert E. Lee & Associates for construction inspection services related to Rock River Ridge Phases II and III for the amount of \$53,650 with resolution to be forwarded to the Common Council for review and action.

Attachments:

- Robert E. Lee & Associates Fee Proposal