

PUBLIC WORKS COMMISSION MEETING  
TUESDAY, DECEMBER 13, 2022 AT 5:30 PM

Commission members present: Alders. Bartz, Romlein, Ruetten, Wetzel, Comm'r. Thompson  
City employees present:  
Public Works Director/City Engineer (PWDCE) Jaynellen Holloway  
Assistant City Engineer Andrew Beyer  
Stormwater Project Manager Maureen McBroom

**1. CALL TO ORDER**

Meeting was called to order at 5:35 p.m.

**2. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT**

NONE present

**3. REVIEW AND APPROVE MINUTES November 11, 2022**

Motion to approve Ald. Romlein  
2nd Ald. Ruetten  
Carried by unanimous voice vote

**4. BUSINESS**

A. Review and take action: Homeowner request for clear water sump pump connection to sanitary sewer at 1004 Sand Street.

Tim Marshall who lives at 1004 Sand Street has a sump pump that constantly runs and is having an issue with water going out to the street. In the winter, the discharge gets iced up and cannot get to the storm sewer catch basin, which causes safety concerns. Mr. Marshall is requesting that for the winter he be allowed to connect the sump discharge and run into the sanitary sewer. This is allowed per City Code with approval granted by the Public Works Commission.

Through floor drain is one option. Wastewater has some concern about how homeowners will "hook up." Pete Hartz (Water Department Manager) is concerned about possible leaking of water or gasses entering the home due to incorrect connection.

Ald. Bartz asked if we would contact the resident at the beginning of and after the winter months. PWDCE Holloway confirmed that is the process.

Ald. Romlein: What's the easiest way to accomplish this task? He also confirmed his approval of this plan. PWDCE Holloway stated that the most common "fix" is to lay the sump pump hose next to the floor drain.

Motion to approve Ald. Romlein  
2nd Ald. Bartz  
Carried by unanimous voice vote

B. Update, no action required: Urban Nonpoint Source Grant update

The City of Watertown received a WDNR Urban Nonpoint Source (UNPS) Planning Grant in 2021. Maureen McBroom gave a thorough presentation as to why we need to work on this and what we need to do. MS4 Permit requires improvement and uniformity across departments. Some desired processes cannot be implemented due to State regulations. Cost is @ \$150,000 with in-house and State consultants doing the work. The State will grant 47% toward this cost.

C. Update, no action required: Urban Nonpoint Source Planning Grant update - proposed ordinance revisions. A portion of the grant will reimburse the City for staff time associated with revising several storm water related ordinances.

Ordinance codes to be addressed are:

Ch. 288 Erosion and Sediment Control

Ch. 418 Plumbing

Ch. 453 Stormwater Utility, Illicit Discharge

Ch. 545 Low Impact Development

Ch. 356 Landscaping

Ch. 500 Streets

Anticipated ordinance revisions will be presented to various committees and the common council in February/March 2023 after the DNR approves the proposed revisions.

D. Update, no action required: Street sweeper purchase. 6:25 p.m.

The City currently runs one street sweeper, to meet the existing street sweeping requirements under the MS4 Permit and to capture this additional phosphorus credit, a second sweeper unit will be necessary and will be operated year round, excluding winter months. Catch basins are required to be maintained per the MS4 permit. The newer street sweepers have the ability to routinely clean catch basins.

Comm'r. Thompson asked What is the max depth that can be reached/cleaned with the new sweeper. Maureen said the new sweeper could easily reach a depth of 6' and another attachment will add another 4'. Hoping to get the catch basins cleaned every five years.

City staff met with several street sweeper vendors and reviewed several sweeper options in an effort to determine what machine would best suit the City's needs at the lowest cost. The lowest quote received was from RNOW for \$282,774.50. This machine will be used for both street sweeping and catch basin cleaning.

## **5. ADJOURNMENT**

Motion to adjourn Ald Romlein

2nd Ald. Ruetten

Carried by unanimous voice vote

Meeting adjourned at 6:34 p.m.

Respectfully submitted,

Bob Wetzel

Public Works Commission Chair

Note: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.