

**RESOLUTION TO
UPDATE HEALTH DEPARTMENT FACILITY FEE SCHEDULE TO
REFLECT UPDATED ATCP 75 AND DATCP CONTRACT**

**SPONSOR: MAYOR MCFARLAND
FROM: FINANCE COMMITTEE**

WHEREAS, Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) recently updated contract language indicating an increase in the license reimbursement fee paid to DATCP each license year; and,

WHEREAS, ATCP 75 (Wisconsin Food Code) identifies the following types of retail food establishment: retail food establishment – not serving meals, retail food establishment – serving meals, transient retail food establishment, mobile retail food establishment base, vending and micro markets and have set late fees updated new late fees based on a percentage of license fees; and,

WHEREAS, Previously, DATCP would license any transient or mobile retail food establishment that operated in multiple jurisdictions. Over the past two license years, DATCP has transferred the licensing of transient or mobile retail food establishment licenses from DATCP to agent health departments where the licensee is based out of service base location or mailing address of licensee. Transient or mobile retail food establishments are more reliably having a routine inspection completed by their licensing agent health department. Many establishments are inspected not only by their licensing agent health department, but other local health departments throughout the year, resulting in dozens of inspections throughout Wisconsin; and,

WHEREAS, therefore, the applicable fees are amended to reflect the increase in reimbursement fees, adjustment of late fees based on license level, and decrease in local inspection fee for transient or mobile food licenses due to increased inspections throughout the state and the fee schedule will include all license levels and types identified in ATCP 75 that will into effect April 1, 2023 for the 2023-2024 license year.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE
CITY OF WATERTOWN, WISCONSIN:**

That the proper City Officials are hereby authorized to update The Watertown/Jefferson County Environmental Health Consortium Fee Schedule to reflect ATCP 75 and meet current contract requirements.

	YES	NO
DAVIS		
LAMPE		
RUETTEN		
BARTZ		
LICHT		
SMITH		
SCHMID		
WETZEL		
ROMLEIN		
MAYOR MCFARLAND		
TOTAL		

ADOPTED December 20, 2022

CITY CLERK

APPROVED December 20, 2022

MAYOR