

## CITY OF WATERTOWN EXTRAORDINARY SERVICES FEE SCHEDULE (REV 2024)

<b>Special Event Application Fee</b>	<b>\$50 -1st app for the year \$35 - each subsequent app for the year</b>	There shall be an administrative fee of 15% of the <b>total costs</b> of the services for the processing, review and invoicing of the special event fees. <b><i>FEE WAIVED FOR NONPROFIT ORGANIZATIONS</i></b>
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### DEFINITION

Extraordinary Services - Measurable financial costs which are ABOVE AND BEYOND the normal levels of public health and safety services on a nonevent day. Extraordinary services will normally be those services requiring city employees to be specifically assigned to tasks in support of the special event and/or those services resulting in overtime pay or similar costs which result from the event. Extraordinary services do not include the provision of police protection against hostile individuals targeting the event's message or intentions.

DEPARTMENT	REGULAR COST - annual wages, legally-required benefits and city portion of health/dental premiums	OVERTIME COST - Regular Cost X 1.5	COST (flat fee)	DESCRIPTION OF COST
	<b>Per Hour Rates</b>			
<b>POLICE</b>				<b><i>**Police wages will increase in accordance to their union contract**</i></b>
Police Chief/Deputy Chief	74.52			Police Services for Special Event for Extraordinary Services
Police Captain	66.77			Police Services for Special Event for Extraordinary Services
Police Officer	56.90	85.35		Police Services for Special Event for Extraordinary Services
Police Sergeant	57.51	86.26		Police Services for Special Event for Extraordinary Services
Auxillary Officer	16.56			Police Services for Special Event for Extraordinary Services
Special Equipment			At cost	Special equipment deemed necessary for provisions of services to a Special Event shall be charged to the Event Sponsor at the City's actual cost.
<b>STREETS</b>				
Street Manager/Supervisor	53.52			Streets Department Services for Special Event for Extraordinary Services
Street General Labor	39.45	59.18		Streets Department Services for Special Event for Extraordinary Services
Solid Waste General Labor	36.21	54.31		Streets Department Services for Special Event for Extraordinary Services
Placement of temporary signs			\$2 per sign	"No Parking" signs
Traffic Cones			\$1 per cone	
Class I & II Barricades			\$5 each	Fencing in certain areas, smaller in size
Class III Baricades and Signs			\$12 each	<b>Type 3</b> barricades are most often used for road closings because of their bigger size and visibility
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	<b>Per Hour Rates</b>			
<b>PARK &amp; REC</b>				
Recreation Managers	44.45			
Parks General Full Time	37.77	56.66		
Parks General Part Time	13.00			
<b>The below are charged by Park &amp; Rec with a Park Reservation. See separate Park &amp; Rec Policy.</b>				
Park Rental			Per fee schedule	
Picnic Tables			\$10 each	When requested for outside of a park or additional are needed
Banquet tables			\$10 each	When requested for outside of a park or additional are needed
Benches			\$4 each	When requested for outside of a park or additional are needed
Trash Cans			\$4 each	If additional are needed
Bleachers (portable)			\$60 per set	
Excessive Cleaning	100.00			2 -hour minimum charge
<b>FIRE DEPT</b>				
Fire Chief/Deputy Chief	73.50			Fire Department Services for Special Event for Extraordinary Services
Fire Battalion Chief	43.68	65.52		Fire Department Services for Special Event for Extraordinary Services
Firefighter	32.54	48.81		Fire Department Services for Special Event for Extraordinary Services
<b>HEALTH DEPT</b>				
<b>Health Department primary responsibility is food inspections/licensing. See separate Health Department Schedule.</b>				
Health General Labor	48.51	72.76		
Health Environmental	44.56	66.85		
Health Emergency Prep	49.22	73.83		
<b>FINANCE</b>				
Finance Staff	15% Administrative Fee			administration of the ordinance
<b>OTHER PERSONNEL</b>				

Costs for personnel, not specifically identified, providing extraordinary services in support of a Special Event shall be identified and calculated by the Finance Director using the same methodology as used for other similar identified employees