



## LICENSING BOARD MEETING AGENDA

WEDNESDAY, MARCH 11, 2026 AT 4:15 PM

WATERTOWN MUNICIPAL BUILDING - 106 JONES STREET, WATERTOWN, WI 53094 UPPER LEVEL ROOM 2044

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The Licensing Board met on the above date and time in person at the Municipal Building 106 Jones St. in Room 2044 and via Zoom. The following members were present: Mayor Stocks, Ald. Moldenhauer, and Erin Schroeder. Absent was Ald. Bartz and Cheri Martin. Staff present was Police Chief David Brower, City Attorney Ali Panagopoulos, and City Clerk Megan Dunneisen.

1. **CALL TO ORDER** - Mayor Stocks called the meeting to order at 4:17 pm
2. **REVIEW AND APPROVE MINUTES**
  - A. Schroeder made a motion to approve the Licensing Board minutes from February 11, 2026, second by Mayor Stocks and carried by unanimous voice vote.
3. **BUSINESS**
  - A. Schroeder made a motion to approve the application for a Temporary Class "B" Beer and Temporary "Class B" Wine license from Luther Prep School Booster Club for the Lives Prepared Gala event located at 1300 Western Ave on April 18, 2026 during the hours of 5pm-12am, second by Mayor Stocks and carried by unanimous voice vote.
  - B. Schroeder made a motion to approve the applications for Temporary "Class B" Wine Licenses for the Whiskey and Wine Walk event hosted by Watertown Chamber of Commerce on April 25, 2026, during the hours of 1pm-4:30pm. Locations include: Bradow Jewelers, 217 E. Main St., Brown's Shoe Fit Co., 212 E. Main St., Draeger's Floral, 616 E. Main St., Sassy Sweets, 116 W. Main St., The Basket Bar, 111 E. Main St., White Oak Builders, 14 E. Main St., and Wisconsin 26 Mercantile, 117 S. 3rd St. (all other locations for the event are licensed establishments), second by Mayor Stocks and carried by unanimous voice vote.
  - C. Schroeder made a motion to approve the application for a change of agent from Walgreens Co located at 301 W Main St, from Krystle Murphy to Jessica Christian for the licensing year expiring June 30, 2026, second by Ald. Moldenhauer and carried by unanimous voice vote.
  - D. Schroeder made a motion to bring the application for a Class "B" Beer license from A-One Oil LLC (Rajwinder Singh) located at 821 N. Church Street for licensing year July 1, 2025 - June 30, 2026 to the table, second by Mayor Stocks and carried by unanimous voice vote. Rajwinder Singh and his Attorney were present and participated in discussion. Schroeder made a motion to deny the application for the Class "B" beer license for A-One Oil LLC, for the following reasons: Public safety concern regarding drinking and driving at a gas station, Carryout allowance concern under the Class B License, not considering this a true restaurant - *Mr. Singh (owner/agent) made the argument that the convenience store/gas station is also a restaurant that sells food, fish on Friday nights and hot ham - and* Setting precedent in the city - Watertown has not considered or licensed this type of establishment (convenience store gas station/Class B) in the past, second my Ald. Moldenhauer and carried by roll call vote of: Yes; 3 (Moldenhauer, Schroeder, Stocks): No;0.
  - E. Mayor Stocks made a motion to approve the Ordinance to amend sections 220-9(f) Regulation of licensed premises and licensees, 428-7(a), and 428-7(c) Special events, of the City of Watertown general ordinances, second by Schroeder and failed by roll call vote of: Yes; 0 No;3 (Moldenhauer, Schroeder, Stocks).

- F. Schroeder made a motion to convene into closed session pursuant to Wis. Stats. 19.85(1)(b) Considering licensing or discipline of any person licensed by a board or commission or the investigation of charges against such a person, and the taking of formal action on any such matter; provided that the person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This closed session does not apply to any such evidentiary hearing or meeting where the person licensed requests that an open session be held to discuss specific licenses: Application for operator license: Paul Balbach, seconded by Ald. Moldenhauer and carried by roll call vote of: Yes; 3 (Moldenhauer, Schroeder, Stocks): No;0.
- G. Schroeder made a motion to reconvene into open session, second by Ald. Moldenhauer and carried by roll call vote of: Yes; 3 (Moldenhauer, Schroeder, Stocks): No;0.
- H. Schroeder made a motion to deny the application for an operator's license from Paul Balbach based on false or missing information on the application, second by Ald. Moldenhauer and carried by unanimous voice vote.
- I. Schroeder made a motion to convene into closed session pursuant to Wis. Stats. 19.85(1)(b) Considering licensing or discipline of any person licensed by a board or commission or the investigation of charges against such a person, and the taking of formal action on any such matter; provided that the person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This closed session does not apply to any such evidentiary hearing or meeting where the person licensed requests that an open session be held to discuss specific licenses: Application for operator license: Michelle Anzivino, second by Mayor Stocks and carried by roll call vote of: Yes; 3 (Moldenhauer, Schroeder, Stocks): No;0.
- J. Schroeder made a motion to reconvene into open session, second by Mayor Stocks and carried by roll call vote of: Yes; 3 (Moldenhauer, Schroeder, Stocks): No;0.
- K. Schroeder made a motion to deny the application for an operator's license from Michelle Anzivino based on Cat I of the Licensing Guidelines, second by Ald. Moldenhauer and carried by unanimous voice vote.
- L. April's Licensing Board meeting will be moved to Thursday April 9, 2026, Clerk will send reminder to board members.

#### 4. REPORTS

- A. Special Events List was presented.
- B. Monthly Operator's List was presented.
- C. Monthly Police Report was presented.

5. **ADJOURNMENT** – Schroeder made a motion to adjourn, second by Mayor Stocks and carried by unanimous voice vote at 5:42 pm.

Respectfully submitted,

Megan Dunneisen, City Clerk

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved