



DPW – STREET & SOLID WASTE DIVISION

Stacy Winkelman
Interim Supt/Office Manager

Jason Heller
Interim Foreman/Equip Operator

Jane Flanigan
Admin Asst

TO: Mayor McFarland & Finance Committee
FROM: Stacy Winkelman
RE: Agenda Item
DATE: September 28, 2022

Mayor McFarland & Committee Members:

I have one item on the agenda for your review and approval. It is regarding filling the open position in the solid waste division.

This was vacated by a recent hire who decided to leave our employment. A candidate selection sheet is attached. We are asking that our candidate start at Grade G Step 2 because he does come to us with a Class A CDL. When an employee is hired without a CDL it will cost the city a minimum of \$2,800 to send that employee to a now Federally required school. The difference of Step 1 to Step 2 will cost the city approximately \$1,273.00 for the year. Not to mention the advantage to having someone come in and be able to train in our equipment on day one. With that being said, I do want to give you a heads up that our division will be bringing forth moving two other current solid waste employees who came to us with CDLs up one step to be consistent at a future Finance Committee meeting.

Please feel free to contact me if you have any questions or concerns.

Respectfully,

Stacy Winkelman
Interim Supt/Office Manager

Enclosure

Candidate Selection Form

POSITION TITLE Solid Waste Route DEPARTMENT DPW-Street/Solid Waste Division

NEW POSITION VACANCY X RECLASS # OF APPLICANTS: 11

FT X PT EXEMPT NONEXEMPT

Reason for opening:
Opening due to solid waste employee leaving the City.
Justification to fill:
Need to be at full staff for efficient pickup of weekly recycling and solid waste routes
Top three responsibilities for position:
Daily route collection of solid waste and recycling Organize for shipment electronics dropped off at site Organize for shipment mattresses dropped off at site

CANDIDATE NAME: Timothy Roberson

How this candidate had demonstrated skills to meet the needs of the position and requested step:
Has experience working for Waukesha County in the Parks system. Does focus on garbage and recycling within the parks. Has a CDL Class A license.

Date Available to start:	2 Weeks	Grade	G	Step	2	Hourly Rate	\$21.80
--------------------------	---------	-------	---	------	---	-------------	---------

FIRST ALTERNATE:

How this candidate had demonstrated skills to meet the needs of the position and requested step:

Date Available to start:		Grade		Step		Hourly Rate	
--------------------------	--	-------	--	------	--	-------------	--

SECOND ALTERNATE:

How this candidate had demonstrated skills to meet the needs of the position and requested step:

Date Available to start:		Grade		Step		Hourly Rate	
--------------------------	--	-------	--	------	--	-------------	--

Approved Yes No