

**RESOLUTION PETITIONING
THE SECRETARY OF TRANSPORTATION
FOR AIRPORT IMPROVEMENT AID
BY**

**Watertown City Council
Jefferson County, Wisconsin**

WHEREAS, the City of Watertown, Jefferson County, Wisconsin hereinafter referred to as the sponsor, being a municipal body corporate of the State of Wisconsin, is authorized by Wis. Stat. §114.11, to acquire, establish, construct, own, control, lease, equip, improve, maintain, and operate an airport, and

WHEREAS, the sponsor desires to develop or improve the Watertown Municipal Airport, Jefferson County, Wisconsin,

"PETITION FOR AIRPORT PROJECT"

WHEREAS, the foregoing proposal for airport improvements has been referred to the city plan commission for its consideration and report prior to council action as required by Wis. Stat. §62.23(5), and

WHEREAS, airport users have been consulted in formulation of the improvements included in this resolution, and

WHEREAS, a public hearing was held prior to the adoption of this petition in accordance with Wis. Stat. §114.33(2) as amended, and a transcript of the hearing is transmitted with this petition, and

THEREFORE, BE IT RESOLVED, by the sponsor that a petition for federal and (or) state aid in the following form is hereby approved:

The petitioner, desiring to sponsor an airport development project with federal and state aid or state aid only, in accordance with the applicable state and federal laws, respectfully represents and states:

1. That the airport, which it is desired to develop, should generally conform to the requirements for a General Aviation type airport as defined by the Federal Aviation Administration.
2. The character, extent, and kind of improvements desired under the project are as follows: Relocate Boomer Street; Reconstruct and Extend Runway 05/23; Reconstruct/Rehabilitate Runway 11/29; Replace airfield lighting including new electrical vault; Replace navigational aids including PAPIs, REILs, wind cone and rotating beacon; Extend runway safety areas; Reconstruct parallel taxiway to Runway's 5/23 & 11/29 and taxiway E; Extend parallel taxiway to runway 29; Construct run-up pads for runway 23 or extend parallel taxiway 23; Reconstruct/rehabilitate/expand apron; Purchase snow removal and mowing equipment; Install perimeter deer fence; Remove wildlife habitat; Build a new terminal building; Build a storage building to house mowing & snow removal equipment; Replace AWOS; Construct taxiways off taxiway C for hangar expansion; Land acquisition in runway approaches.; Airfield Pavement Maintenance; clear and maintain runway approaches as stated in Wis. Admin. Code Trans §55, and any necessary related work.
3. That the airport project, which your petitioner desires to sponsor, is necessary for the following reasons: to meet the existing and future needs of the airport.

WHEREAS, it is recognized that the improvements petitioned for as listed will be funded individually or collectively as funds are available, with specific project costs to be approved as work is authorized, the proportionate cost of the airport development projects described above which are to be paid by the sponsor to the Secretary of the Wisconsin Department of Transportation (hereinafter referred to as the Secretary) to be held in trust for the purposes of the project; any unneeded and unspent balance after the project is completed is to be returned to the sponsor by the Secretary; the sponsor will make available any additional monies that may be found necessary, upon request of the Secretary, to complete the project as described above; the Secretary shall have the right to suspend or discontinue the project at any time additional monies are found to be necessary by the Secretary, and the sponsor does not provide the same; in the event the sponsor unilaterally terminates the project, all

reasonable federal and state expenditures related to the project shall be paid by the sponsor; and

WHEREAS, the sponsor is required by Wis. Stat. §114.32(5) to designate the Secretary as its agent to accept, receive, receipt for and disburse any funds granted by the United States under the Federal Airport and Airway Improvement Act, and is authorized by law to designate the Secretary as its agent for other purposes.

"DESIGNATION OF SECRETARY OF TRANSPORTATION AS SPONSOR'S AGENT"

THEREFORE, BE IT RESOLVED, by the sponsor that the Secretary is hereby designated as its agent and is requested to agree to act as such, in matters relating to the airport development project described above, and is hereby authorized as its agent to make all arrangements for the development and final acceptance of the completed project whether by contract, agreement, force account or otherwise; and particularly, to accept, receive, receipt for and disburse federal monies or other monies, either public or private, for the acquisition, construction, improvement, maintenance and operation of the airport; and, to acquire property or interests in property by purchase, gift, lease, or eminent domain under Wis. Stat. §32 .02; and, to supervise the work of any engineer, appraiser, negotiator, contractor or other person employed by the Secretary; and, to execute any assurances or other documents required or requested by any agency of the federal government and to comply with all federal and state laws, rules, and regulations relating to airport development projects.

FURTHER, the sponsor requests that the Secretary provide, per Wis. Stat. §114.33(8)(a), that the sponsor may acquire certain parts of the required land or interests in land that the Secretary shall find necessary to complete the aforesaid project.

"AIRPORT OWNER ASSURANCES"

AND BE IT FURTHER RESOLVED that the sponsor agrees to maintain and operate the airport in accordance with certain conditions established in Wis. Admin. Code Trans §55, or in accordance with sponsor assurances enumerated in a federal grant agreement.

AND BE IT FURTHER RESOLVED THAT THE _____ and _____ be authorized to sign and execute the agency agreement and federal block grant owner assurances authorized by this resolution.

RESOLUTION INTRODUCED BY:

(TITLE)

(TITLE)

(TITLE)

CERTIFICATION

I, _____, Clerk of the City of Watertown, Wisconsin, do hereby certify that the foregoing is a correct copy of a resolution introduced at a _____ meeting of the _____ on _____, 20____, adopted by a majority vote, and recorded in the minutes of said meeting.

Clerk

AGENCY AGREEMENT AND FEDERAL BLOCK GRANT OWNER ASSURANCES

Department of Transportation Bureau of Aeronautics Madison, Wisconsin

WHEREAS, the City of Watertown, Jefferson County, Wisconsin, hereinafter referred to as the sponsor, desires to sponsor an airport development project to be constructed with federal aid and/or state aid, specifically, the Watertown Municipal Airport project to:

Relocate Boomer Street; Reconstruct and Extend Runway 05/23; Reconstruct/Rehabilitate Runway 11/29; Replace airfield lighting including new electrical vault; Replace navigational aids including PAPIs, REILs, wind cone and rotating beacon; Extend runway safety areas; Reconstruct parallel taxiway to Runway's 5/23 & 11/29 and taxiway E; Extend parallel taxiway to runway 29; Construct run-up pads for runway 23 or extend parallel taxiway 23; Reconstruct/rehabilitate/expand apron; Purchase snow removal and mowing equipment; Install perimeter deer fence; Remove wildlife habitat; Build a new terminal building; Build a storage building to house mowing & snow removal equipment; Replace AWOS; Construct taxiways off taxiway C for hangar expansion; Land acquisition in runway approaches.; Airfield Pavement Maintenance; clear and maintain runway approaches as stated in Wis. Admin. Code Trans §55; and any necessary related work.

WHEREAS, the sponsor adopted a resolution on _____, 20____, a copy of which is attached and the prescribed terms and conditions of which are fully incorporated into this agreement, designating the Secretary as its agent and requesting the Secretary to act as such as set forth in the resolution, and agreeing to maintain and operate the airport in accordance with certain conditions; and

AGENCY AGREEMENT.....

WHEREAS, upon such request, the Secretary is authorized by law to act as agent for the sponsor until financial closing of this project;

NOW THEREFORE, the sponsor and the Secretary do mutually agree that the Secretary shall act as the sponsor's agent in the matter of the airport development as provided by law and as set forth in the referenced resolution; provided, however, that the Secretary is not required to provide legal services to the sponsor.

By: SECRETARY OF TRANSPORTATION

David M. Greene, Director (Date)
Bureau of Aeronautics

FEDERAL BLOCK GRANT OWNER ASSURANCES

WHEREAS, the sponsor does agree to the conditions established in Wis. Admin. Code Trans §55, and for projects receiving federal aid, to the attached federal sponsor assurances, which are a condition of a federal grant of funds.

The federal block grant owner assurances shall remain in full force and effect throughout the useful life of the facilities developed under this project, but in any event not to exceed twenty (20) years from the date of the finding (except for land projects, which shall run in perpetuity);

Acceptance: The sponsor does hereby accept the agency agreement and the federal block grant owner assurances.

Sponsor: The City of Watertown, Jefferson County, Wisconsin

Name

Title

Date

Name

Title

Date

AIRPORT AID PETITION RESOLUTION CHECKLIST

Please include the items checked below in your request for airport aid. Any additional information you provide to support the petition will enhance your airport project's priority.

Required	Completed	Document
X	X	A. Copy of published <u>hearing notice</u> (10 day hearing notice required).
X	X	B. <u>Affidavit of publication</u>
X	X	C. Typewritten <u>transcript</u> or <u>outline</u> of public hearing.
X		D. <u>Petition resolution</u> signed by governing body.
X		E. <u>Agency agreement and owner assurances</u> , signed and witnessed, (2 copies). (Note that the resolution authorizes and signers of the agency agreement and owner assurances)
X	N/A	F. Airport sketch depicting area of proposed work or land acquisition.
X		G. Information in support of petition. Please include a paragraph or more, to support the items you are petitioning for.
		H. Other documentation listed below _____.

Attorney

Please return this form and the petition package to:

**Department of Transportation
Wisconsin Bureau of Aeronautics
P.O. Box 7914
Madison, WI 53707-7914**

Affidavit - Proof of Publication

STATE OF WISCONSIN

Jefferson County

} SS.

Public Hearing for Watertown
Municipal Airport 6-Year
Petition to be held at City
Hall in the Council Chambers
on Wednesday, June 14th at
5:50PM.
June 14, 2023 WNAXLP

Missy Feiler being duly sworn deposes and says
that he/she is the principal clerk of Adams Publishing Group
of Southern Wisconsin, publishers of **Watertown Daily
Times, WDTimes.com WDT**, a newspaper published in
Jefferson County, and that a notice, printed copy of which
taken from said newspaper, is hereunto attached, was pub-
lished in said newspaper on the following dates:

06/14/23

Publishing Fees: **\$5.14**

Signature:

Missy Feiler

Subscribed and sworn to before me
this **19th day of June, A.D. 2023**

Notary Public

Mary Jo Currie

My Commission Expires: 12-16-24

MARY JO CURRIE
Notary Public
State of Wisconsin

Watertown Airport Commission
1741 River Drive, Watertown, WI 53094 (920) 261-4567
Meeting Minutes from Wednesday, June 14th, 2023

Attendance:

Alderman Bob Wetzel	Present
Dr. Terry Turke	Present
Tom Finnel	Present
Sean Lapp	Present
Jeff Baum, Airport Manager	Present
Tom Klug	Present
Steve Board	Present
Others:	
Krys Brown, Wisconsin Aviation	Present
Andrew Beyer – City of Watertown, Engineering	
Eric Wegner, EAA Chapter	Present

1. Dr. Terry Turke called the meeting to order at 5:15 PM
2. A motion to approve the minutes from May 10th was made by Tom Klug and seconded by Steve Board. Motion carried.
3. A motion to approve the May bills in the amount of \$8,371.33 was made by Steve Board and seconded by Tom Klug. Motion carried.
4. Managers' Report
 - Reviewed the Monthly Airport Use report.
 - Discussed the tragic accident that occurred in the morning.
 - Discussed the ground breaking of the EAA Chapter 320 for their new hangar. There was good press from the Watertown Daily Times).
 - Discussed the preparation for the Oshkosh Fly-In in July. Will be having a Movie Night with food and music.
 - Discussed the second themed fly-in (Trivia Night) on June 21st.
5. Old Business:
 - Boomer Street – Gave update that the plan review was 95% complete. The anticipated bid date is July 27 with a completion date of October 20th. The Concurrent Use Report has been sent to the ADO.
6. New Business:
 - Opened the Public Hearing at 6:50PM. There was just one attendee that added building T-Hangars to the list. Public Hearing closed at 5:56PM.
7. Adjournment:
 - There being no further discussion, a motion for adjournment was made. Tom Klug and seconded by Tom Finnel.

Respectfully submitted by: Krys Brown

Minutes are submitted unapproved