

TRANSIT COMMISSION

December 12, 2022

4:30 p.m.

The Transit Commission met on the above date and time in person and virtually with the following members present: Michelle Bainbridge, Laurie Grosenick, Ald. Licht, and Tom Hahn. Absent was Cathy Egan. Also in attendance were Bill Hugin, manager of Watertown Transit and Megan Dunneisen, City Clerk.

1. Call to order

In absence of Egan, Ald. Licht called the meeting to order at 4:36 p.m.

2. Review & approve minutes of October 6, 2022

Motion was made by Hahn to approve minutes of October 19, 2022, seconded by Grosenick and motion carried by unanimous voice vote.

3. REVIEW RIDERSHIP / FINANCIAL STATISTICS

4. BUSINESS:

- A.** Review and discuss: progress and implementation plan for taxi fare increase. Transit commission discussed reasoning for elderly/disabled increase due to making number a whole number and to make fare amounts equal. The increase in out-of-town rates at a \$1.50 increase due to the amount of time the service takes that then also takes away from other calls. Once agreed upon at Finance, we will go ahead with a public hearing for the fare increase per DOT requirements. DOT has given their permission to go ahead with the next steps.
- B.** Review and discuss: Taxicab accident 2019 mini van in accident on November 14, 2022. Insurance has made us aware that the van is a loss and has provided numbers of what they will be giving to the City. Any monies will be put towards the purchase of a new vehicle.
- C.** Review and discuss: taxicab disposal and procurement. Dunneisen gave update on vehicles that are up for disposal and what year they are marked in BlackCat as projects. Also reviewed the forms for the city doing our own procurement to purchase a non ada minivan in 2023. Dunneisen has informed commission that two purchase orders have gone in to Ken Richards after approval of the DOT to purchase two Ford Transits using money from the 2021 and 2022 capital grant funding.

4. Set next meeting date

The next meeting date will be February 13 at 5:00 p.m.

5. Adjournment

Motion was made by Hahn to adjourn meeting at 5:26 p.m., seconded by Bainbridge and motion carried by unanimous voice vote.

Megan Dunneisen, City Clerk