



LICENSING BOARD MEETING MINUTES

WEDNESDAY, FEBRUARY 12, 2025 AT 4:15 PM

WATERTOWN MUNICIPAL BUILDING - 106 JONES STREET, WATERTOWN, WI 53094 ROOM
2044 UPPER LEVEL

The Licensing Board met on the above date and time in person at the Municipal Building 106 Jones St. in Room 2044 and via Zoom. The following members were present: Mayor McFarland, Ald. Smith, Erin Schroeder (arrived at 4:20) and Cheri Martin. Absent was Ald. Blanke. Staff present were: Police Chief David Brower, City Attorney Steven Chesebro and City Clerk Megan Dunneisen. Other members of the public were also present.

1. **CALL TO ORDER** Mayor McFarland called the meeting to order at 4:17pm
2. **REVIEW AND APPROVE MINUTES**
 - A. Martin made a motion to approve the Licensing Board minutes from December 11, 2024, seconded by Ald. Smith and carried by unanimous voice vote.
3. **BUSINESS**
 - A. Ald. Smith made a motion to approve application for a "Class B" Malt and Liquor License from Silver Creek Investors LLC DBA Watertown Country Club (Dan Rahfaldt, Agent) located at 1340 N. Water St. for licensing year July 1, 2024 – June 30, 2025, seconded by Mayor McFarland with conditions of a passed fire inspection sign off, rights to the premises, and surrender of the current liquor license. Motion passed by voice vote with Martin abstaining.
 - B. Martin made a motion to approve the Temporary "Class B" Wine and Temporary Class "B" license from Luther Prep School Booster Club at 1300 Western Ave for the Lives Prepared - A Gift of Talents event on Saturday, March 29, 2025 from 5:00 pm to 12:00 am, seconded by Schroeder and carried by unanimous voice vote.
 - C. Schroeder made a motion to approve applications for Temporary "Class B" Licenses for the Whiskey and Wine Walk event hosted by Watertown Chamber of Commerce on April 26, 2025, during the hours of 1 p.m. and 4:30 p.m. Locations include Ava's Posh Boutique, 209 E. Main St., Blush Hair Beautique, 207 E. Main St., Bradow Jewelers, 217 E. Main St., Brown's Shoe Fit Co., 212 E. Main St., Central Block, 300 E. Main St., Draeger's Floral, 616 E. Main St., Rock River Chimney and Fireplace, 216 S. 3rd St., White Oak Builders, 14 E. Main St., and Studio 9, 9 E. Main St., seconded by Ald. Smith and carried by unanimous voice vote.
 - D. Ald. Smith made a motion to convene into Closed Session pursuant to Wis. Stats. 19.85(1)(b) Considering licensing or discipline of any person licensed by a board or commission or the investigation of charges against such a person, and the taking of formal action on any such matter; provided that the person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This closed session does not apply to any such evidentiary hearing or meeting where the person licensed requests that an open session be held to discuss specific licenses: Application for operator license: Abel Rivera, seconded by Schroeder and carried by roll call vote of: Yes;4 (Martin, Schroeder, Smith, McFarland); No;0.
 - E. Ald. Smith made a motion to reconvene to open session, seconded by Schroeder and carried by unanimous voice vote.

- F. Ald. Smith made a motion to deny the application for an operator's license from Abel Rivera based on Cat I and V of the Watertown Licensing guidelines, seconded by Schroeder and carried by unanimous voice vote.
- G. Chief Brower presented and discussed the Tequila Nights demerit point agreement resulting from violations and tickets the established has received over the past year.

4. REPORTS

- A. Special Events List was presented.
- B. Monthly Operator's List was presented.
- C. Monthly Police Report was presented.

5. ADJOURNMENT Schroeder made a motion to adjourn the meeting at 4:44pm, seconded by Ald. Smith and carried by unanimous voice vote.

Respectfully submitted,

Megan Dunneisen, City Clerk

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.