

**Watertown Senior Center
Advisory Board Minutes
June 15, 2022**

1. Call to Order

The Senior Center Advisory Board met in person on June 15, 2022, at 9:00 am. The meeting was called to order by board President Phyllis Krahn and seconded by Lori Fort-Hoerig. Present: Phyllis Krahn, Lori Fort-Hoerig, Becky Shult, Beth Beckett, and Kim Henze. Also present: Andrea Draeger and Megan Schwefel. Not present: Teddi Flahive.

2. Introduce New Board Members

Everyone introduced themselves.

3. Review and Approval of the April Minutes

Becky Shult stated that in the April minutes, Josh Howard works at Maranatha Baptist Academy not Watertown High School. Phyllis Krahn motioned to approve the minutes with the change. Beth Beckett seconded. Motion carried.

4. Review and Approval of the March Financial Report

Lori Fort-Hoerig motioned to approve the financial report and Becky Shult seconded. Motion carried.

5. Citizens to be Heard

There were none.

6. Chairperson's Committee Reports

a. Update Fundraising Committee on Current Efforts

Book Sale is on July 27-29 from 8:00 am to 4:00 pm in the senior center library. We will take donations on July 25-26. Rummage Sale will be in September 8-10. Will advertise in the newsletter. Extra items to donate to Easter Seals or Blue Butterfly. Bake Sale with the November election. We will ask for baked goods to be donated on November 7. The center will have members/volunteers baking the weekend before.

b. Update Membership Committee on Current Memberships and Renewals

Wondering on how we can encourage people to become members of the center. Beginning July 1, membership fees will be half price (\$5/city resident and \$7.50/non-city resident). How do we do outreach to get new people? The center will be putting out a survey soon to find out what people are interested in – activities, presentations, etc. Hoping to get new ideas for programming and how to target the younger senior population. Not everyone plays cards or bingo.

c. Update on Community Services Committee on Projects/Efforts

Currently, the center is taking donations of school supplies and we have a bin available for them.

- d. Update Program Committee on Program Attendances & New Programs
Any new programs or presentations have been put into the newsletter. Office staff will continue to find new program and presentations. If any advisory board member has ideas or contacts for programs or presentations, please contact the office with their information so we can reach out to them. We have found that some presentations have a fee to book them (such as the Packer guy, magicians, Wildlife in Need, etc.). Those fees would be taken out of the fundraising account. Beth Beckett volunteered to co-chair with Teddi Flahive for both the programming and community service projects committees. The office could increase Facebook posts on the Park & Rec Facebook page for senior center programs.

7. Directors Report

- a. Update on By-Laws
The board will need to review and/or make changes to the center's by-laws at the August meeting. The by-laws need to be updated periodically and it has been several years since the last update.
- b. Update on Upcoming Events
National Senior Citizen's Day is in August. The office is thinking of celebrating this special day by holding a party with food and entertainment.
- c. Update on Current Building Improvements
The office is working on finding someone to help with reconstructing the Terrace Wall. In 2023, we have parking lot update in the budget.

8. Adjournment – Next Meeting is August 17, 2022

Phyllis Krahn motioned to adjourn and Lori Fort-Hoerig seconded. Motion carried.