

**RESOLUTION TO  
AWARD EMMET UTILITY EXTENSION PROJECT DESIGN TO SHORT  
ELLIOTT HENDRICKSON INC.**

**SPONSOR: ALDERPERSON ARNETT  
FROM: PUBLIC WORKS COMMISSION**

**WHEREAS**, It is determined to be in the best interests of the City of Watertown as it pertains to authorizations required involving city infrastructure; and,

**WHEREAS**, the City of Watertown historically contracts with an engineering consulting firm to prepare plans and specifications, and to assist during advertising and opening of bids; and,

**WHEREAS**, the scope of work for the Emmet Utility Extension Project is to select a professional engineering consultant who will provide services to incorporate sanitary sewer and water main extensions, necessary drainage improvements, and necessary roadway improvements of various streets. Said streets became under jurisdiction of the City of Watertown in 2024 as part of the Intergovernmental Cooperative Plan Under Wisconsin Statute Sec. 66.0307 Agreement Between the City of Watertown and the Town of Emmet. Street and utility improvements will be incorporated into a set of plans and specifications following the guidelines set by the City of Watertown and the State of Wisconsin Department of Transportation; and,

**WHEREAS**, the City of Watertown advertised request for proposals and received four (4) proposals; and,

**WHEREAS**, the Public Works Department Review Team used a qualification-based selection process to determine the top ranked firm; and,

**WHEREAS**, the Public Works Department Review Team presented the top ranked firms to the Public Works Commission; and,

**WHEREAS**, the Public Works Commission reviewed and approved Short Elliott Hendrickson's proposal; and,

**WHEREAS**, the funding for the Emmet Utility Extension Project Design contract will come from Annual Streets #05-58-11-69, Stormwater Utility Capital Outlay #16-58-16-60, Water Utility Capital Outlay #03-99-99-99 and Wastewater Utility Sewer Rehabilitation #02-97-30-11.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:** that the City of Watertown Common Council approves the proper City Officials be and are hereby authorized to enter into an agreement for the Emmet Utility Extension Project Design contract with Short Elliott Hendrickson of Delafield, WI for a total lump sum design fee of \$64,800.00.

	YES	NO
DAVIS		
LAMPE		
BERG		
BARTZ		
BLANKE		
SMITH		
ARNETT		
WETZEL		
MOLDENHAUER		
MAYOR STOCKS		
TOTAL		

ADOPTED June 3, 2025

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CITY CLERK

APPROVED June 3, 2025

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MAYOR