

(Department)

To: Library Board of Trustees-Finance

From: Peg Checkai-Library Director

Date: 8/1/2025

Subject: Unfilled PT Custodian position

Background

Our PT Custodian retired in early 2025. We were having issues finding qualified applicants to the open position remained open. Moving into 2026 budget discussions. Would Finance want to try and fill this 2025 budgeted position before the end of 2025?

Budget Goal

Use budget for intended position

Financial Impact

None for 2025. This was a budgeted position.

Recommendation

I could go either way with filling this opening. Tod's workload is most impacted on a daily basis.