

# Memo

**To:** Finance Committee/Mayor McFarland  
**From:** Megan Dunneisen, City Clerk  
**Date:** July 21, 2023  
**Re:** 2023 Absentee Ballot Envelope Subgrant

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The Wisconsin Election Commission (WEC) has approved several aspects of the absentee envelope redesign project. The redesign of the absentee envelopes is to ensure compliance with recent court decisions and the Wisconsin statutes. The new envelope designs must be in use by the 2024 Spring February Primary. Previous iterations of the absentee envelopes shall not be used again.

WEC has approved the allocation of federal funds for an absentee ballot envelope subgrant program to partially offset the costs of the transition to the new envelopes. The City of Watertown is eligible to receive \$2,285.29 upon completion and return of the 2023 Absentee Ballot Envelope Subgrant Memorandum of Understanding (MOU).

Thank you for your consideration.