

**RESOLUTION TO
AMEND THE EMPLOYEE HANDBOOK OF POLICIES AND
PROCEDURES FOR REASONABLE ACCOMMODATIONS,
COMPENSATION PLAN TIMELINE DETAIL, TIMECARD CHANGES**

**SPONSOR: MAYOR EMILY MCFARLAND
FROM: FINANCE COMMITTEE**

WHEREAS, the City adopted the current City of Watertown Employee Handbook of Policies and Procedures on July 6, 2012 with the most recent amendment occurring on February 7, 2023; and,

WHEREAS, the City has an Interim Assignment policy which adjusts an employee's pay rate when they are asked to fulfill a higher position for a period of at least 60 days; and,

WHEREAS, the City has a Out of Classification policy which adjusts employee's pay rate when they are asked to fulfill a higher position for a period of at least one hour for those hours worked; and,

WHEREAS, these two policies overlap and perform similar functions, having both policies in place is at time duplicative.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:

That Article IV. Employment Compensation Section G. Additional Job Compensation Subsection Out of Classification is hereby repealed.

BE IT FURTHER RESOLVED that the proper City Officials be and are hereby authorized to inform employees of such changes.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED July 5, 2023

CITY CLERK

APPROVED July 5, 2023

MAYOR