

**PLAN COMMISSION
MINUTES
September 09, 2024**

The Plan Commission met on the above date in the Council Chambers.

The following members were present: Mayor McFarland, Alderman Blanke, Beyer, Konz, Krueger, Lampe, Talaga, Zirbes

Also in attendance: Glenn Griebenow and Mike Martin

1. Call to order (4:33pm)

2. Approval of Minutes

A. Plan Commission minutes August 12, 2024

Motion to approve both Plan Commission minutes was made by Konz and seconded by Lampe, passed on unanimous voice vote.

3. Business

A. Review and take action: W2762 Gopher Hill Road Extraterritorial Certified Survey Map (CSM)

Brian Zirbes presented the request for a 3 lot CSM for W2762 Gopher Hill Road.

Motion to approve was made by Blanke, seconded by McFarland and passed on a unanimous voice vote.

B. Review and take action: 553-555 Milford St Certified Survey Map (CSM)

Brian Zirbes presented the request for a 2 lot CSM for 553-555 Milford St which contains two existing homes.

Motion to approve was made by Krueger, seconded by Beyer and passed on a unanimous voice vote.

C. Review and take action: 919 Charles Street – addition to first Kindergarten building

Brian Zirbes presented the request for an addition to the first Kindergarten building. The addition will contain an interactive classroom and be shorter than the existing building. The building does have a Knox box on sight.

Motion was made to recommend approval of the site plan with the condition that the alarm system be extended into the addition was made by Konz, seconded by Talaga and passed on a unanimous voice vote with Lampe abstaining.

D. Review and take action: Chapter 550 Text Amendments

Brian Zirbes presented the proposed Text Amendments to Chapter 550 of the municipal code. Blanke expressed concern with amendment 3 being too general in its language in regards to play structures and lawn ornaments. Krueger expressed concerns with amendment 1 and the addition of institutional being added to the permitting process. Mayor McFarland expressed concerns with the increase to 100 sq. ft. as the maximum size for a sign.

Motion was made by Krueger to set the public hearing for all items except amendment 1 for October 1st failed for lack of second.

Motion was made to set the public hearing for October 1st by Blanke, seconded by Lampe and passed on a 6-1 vote with Krueger voting no.

All materials discussed at this meeting can be found at:

<https://cms4files.revize.com/watertownwi/September%209,%202024%20Plan%20Commission%20Meeting%20Packet.pdf>

4. Adjournment

Motion to adjourn was made by Lampe and seconded by Talaga and passed on a unanimous voice vote.
(4:59pm)

Respectfully Submitted,

Alderman Brad Blanke