

DRAFT RESOLUTION TO AWARD PROFESSIONAL REAL ESTATE SERVICES CONTRACT FOR THE 2028 DOWNTOWN MAIN STREET RECONSTRUCTION PROJECT TO MSA PROFESSIONAL SERVICES

**SPONSOR: ALDERPERSON ARNETT
FROM: PUBLIC WORKS COMMISSION**

WHEREAS, the City of Watertown, in coordination with the Wisconsin Department of Transportation (WisDOT), is proceeding with plan development of the 2028 Downtown Main Street Reconstruction Project from Church Street to Market Street along STH 19, a connecting highway; and,

WHEREAS, WisDOT requires local project sponsors to obtain necessary real estate interests for connecting highway projects, including Temporary Limited Easements (TLEs), as part of project delivery; and,

WHEREAS, the City of Watertown prepared and advertised a Request for Proposals for professional real estate acquisition services associated with the project and received two (2) proposals from qualified firms; and,

WHEREAS, the project includes approximately 89 Temporary Limited Easements and does not anticipate permanent property acquisition at this time; and,

WHEREAS, the Public Works Department Review Team evaluated and ranked the proposals using a Qualifications Based Selection process, considering project understanding, WisDOT acquisition experience, and qualifications; and,

WHEREAS, MSA Professional Services is the top ranked firm for said real estate acquisition project, and contract award is recommended; and,

WHEREAS, staff has confirmed that eligible acquisition related professional services are anticipated to be reimbursable through the State Municipal Financial Agreement (SMFA) for the project; and,

WHEREAS, the Public Works Commission has reviewed the proposal and supports awarding the contract to the recommended firm; and,

WHEREAS, funding for the professional services contract will be initially provided through the Annual Street Reserve Account and is anticipated to be reimbursed through the project SMFA; and,

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:

That the City of Watertown Common Council hereby authorizes the proper City officials to enter into an agreement for Professional Real Estate Services for the 2028 Downtown Main Street Reconstruction Project with MSA Professional Services in an amount not to exceed \$168,875. Funding for said project shall be from the Annual Street Reserve Account, 05-58-11-69, with reimbursement anticipated through the State Municipal Financial Agreement (SMFA).

| DATE: | YES | NO |
|--------------|-----|----|
| DAVIS | | |
| LAMPE | | |
| BERG | | |
| NITECKI | | |
| BLANKE | | |
| SMITH | | |
| ARNETT | | |
| HAASE | | |
| MOLDENHAUER | | |
| MAYOR STOCKS | | |
| TOTAL | | |

ADOPTED June 2, 2026 _____

CITY CLERK

APPROVED June 2, 2026 _____

MAYOR