

Candidate Selection Form

POSITION TITLE: Dispatcher DEPARTMENT: Police Department

NEW POSITION ___ VACANCY: XX RECLASS ___ # OF APPLICANTS: 9

FT: XX PT ___ EXEMPT ___ NONEXEMPT: XX

Reason for opening:
Position is vacant due to Dispatcher moving to Police Records Specialist position, and candidate that was hired to fill dispatch position quit shortly after beginning training.
Justification to fill:
Open position leaving dispatch short staffed.
Top three responsibilities for position:
Dispatch Police, Fire and EMS Answer Emergency and non-emergency calls Records management/CAD management

CANDIDATE NAME: Ashlyn Schlieve

How this candidate had demonstrated skills to meet the needs of the position and requested step:
Ashlyn has prior experience as a dispatcher with UW-Oshkosh Police Department. Ashlyn was sent to Jefferson County Workforce Development for testing and did very well. Ashlyn passed all other aspects of background process.

Date Available to start:	10/16/23	Grade	H	Step	2	Hourly Rate	23.78
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FIRST ALTERNATE: _____

How this candidate had demonstrated skills to meet the needs of the position and requested step:

Date Available to start:		Grade		Step		Hourly Rate	
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SECOND ALTERNATE: _____

How this candidate had demonstrated skills to meet the needs of the position and requested step:

Date Available to start:		Grade		Step		Hourly Rate	
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Approved Yes _____ No _____