

To: Mayor McFarland & Members of the Finance Committee

10/19/2022

From: Peter Hartz – Water Systems Manager

Re: Water System agenda items for the next Finance committee meeting (tentatively 10/24/22)

Dear Mayor McFarland & Committee Members:

Water Systems agenda item(s):

1. Review and take action - Wastewater Department, step adjustment for Rick Jirsa who has met the requirements for two additional steps in the pay plan based on obtaining the laboratory and disinfection certifications offered by the Wisconsin Department of Natural Resources. These steps would be retroactive to August 22, 2022 for the laboratory certification and October 19, 2022 for the disinfection certification. The wastewater budget supports these steps.
 - Rick Jirsa - Grade K Step 3 (\$30.55/hr.) to Grade K Step 5 (\$32.20/hr.)
2. Review and take action - Wastewater Department, step adjustment for Martin Larson who has met the requirements for two additional steps in the pay plan based on obtaining the wastewater general operations and sanitary sewer collections system certifications offered by the Wisconsin Department of Natural Resources. These steps would be retroactive to September 12, 2022 for the general operations certification and September 21, 2022 for the sanitary collections certification. The wastewater budget supports these steps.
 - Martin Larson – Grade I Step 2 (\$25.76/hr.) to Grade I Step 4 (\$27.19/hr.)

If anyone has any questions, please feel free to contact with me anytime.

Sincerely,

Peter Hartz

Watertown Water Systems