

2026 City of Watertown Budget Request

Department Library  
SubHeading Proposed Revenues

Directions: Alter contents that are in red font.

Name file: 01 XX YY Dept SubHeading

Example: 01 54 24 Street Traffic Control

Col F-H: Copy from 2025 Budget 230731 spreadsheet

Col I-J: Complete with your estimates/requests

| Account           | Account Name                                                                                                                                                                                                                                                                                                                                                                                                       | 2023<br>Actual | 2024<br>Budget | 2024 YTD<br>Actl 063024 | 2024<br>Estimate | 2025<br>Request |
|-------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------------|-------------------------|------------------|-----------------|
| 11 48 12 10       | Fines                                                                                                                                                                                                                                                                                                                                                                                                              | \$ 1,455       | 1,500          | 784                     | 1,500            | 1,500           |
| Comments:         | The library is fine free(all libraries in Jefferson Co. are fine free) but we still fines from some of the libraries in Waukesha Co. At the 6 month mark we are on track to reach the budgeted amount and will plan for the same in 2026.                                                                                                                                                                          |                |                |                         |                  |                 |
| 11 48 12 12       | Misc. Fees                                                                                                                                                                                                                                                                                                                                                                                                         | 5,656          | 5,000          | 2,445                   | 5,000            | 5,000           |
| Comments:         | This budget line is for items that are lost, damaged by patrons in all 24 Bridges libraries. At the 6 month mark we are on track to reach the budgeted amount and will plan for the same in 2026.                                                                                                                                                                                                                  |                |                |                         |                  |                 |
| 11 48 12 14       | Use of Facilities                                                                                                                                                                                                                                                                                                                                                                                                  | 4,745          | 3,500          | 1,970                   | 3,500            | 3,000           |
| Comments:         | The library charges citizens to use the Community Room for private events. These are funds generated from those rentals.                                                                                                                                                                                                                                                                                           |                |                |                         |                  |                 |
| 11 48 12 18       | Copier                                                                                                                                                                                                                                                                                                                                                                                                             | 7,766          | 7,000          | 3,161                   | 7,000            | 6,500           |
| Comments:         | Library patrons are charged to copy and fax items from the library's copy machines.                                                                                                                                                                                                                                                                                                                                |                |                |                         |                  |                 |
| 11 48 12 22       | Jefferson County                                                                                                                                                                                                                                                                                                                                                                                                   | 186,869        | 205,407        | 205,407                 | 205,407          | 238,228         |
| Comments:         | This revenue line is for reimbursement from Jefferson Co for county residents, without a library, who travel to Watertown to checkout items from the collection. Jefferson Co. also reimburses Jefferson Co. libraries for county residents, without a library, that checkout digital materials from the Libby App. These funds were earned by the library for actual checkouts that occurred in 2024. 100%        |                |                |                         |                  |                 |
| 11 48 12 24       | Dodge County                                                                                                                                                                                                                                                                                                                                                                                                       | 73,611         | 81,012         | 81,012                  | 81,012           | 101,503         |
| Comments:         | This revenue line is for reimbursement from Dodge Co. for county residents, without a library, who travel to Watertown to checkout items from the collection.(Lebanon, Clyman, Town of Emmett) These funds were earned by the library for actual checkouts that occurred in 2022. Chapter 43 requires counties to reimburse at 70% but Dodge Co but Dodge Co. supports libraries at 90% - 100%                     |                |                |                         |                  |                 |
| 11 48 12 26       | Adjacent Counties                                                                                                                                                                                                                                                                                                                                                                                                  | 3,628          | 6,060          | 6,093                   | 6,060            | 11,431          |
| Comments:         | This revenue line is for reimbursement from counties that share a border with Jefferson Co. and their county residents, without a library, who travel to Watertown to checkout items from the collection. Counties include, Waukesha, Dane and Walworth Counties. These funds were earned by the library for actual checkouts that occurred in 2024. Chapter 43 requires counties to reimburse at 70% of the total |                |                |                         |                  |                 |
| 11 48 12 27       | Donations                                                                                                                                                                                                                                                                                                                                                                                                          | 38,047         | 20,000         | 20,987                  | 20,000           | 0               |
| Comments:         | I've applied for grants from local foundations to help pay for library programs and requested assistance from Friends to purchase library materials. Grant funds are unpredictable. Friends assists based on revenues they raise.                                                                                                                                                                                  |                |                |                         |                  |                 |
| 11 48 12 56       | Credit Card Rebates                                                                                                                                                                                                                                                                                                                                                                                                | 2,708          | 2,000          | 1,609                   | 2,000            | 1,500           |
| Comments:         | Transactions with the credit card are use whenever possible and free. This is the rebate received from these transactions. Library materials are ordered with the credit card. With the cut to the library materials line(11-58-12-46) I am anticipating a cut in credit card transactions and the rebate                                                                                                          |                |                |                         |                  |                 |
| 11 48 12 58       | Reimburse Prior Year Expense                                                                                                                                                                                                                                                                                                                                                                                       |                |                |                         | 0                | 0               |
| Comments:         |                                                                                                                                                                                                                                                                                                                                                                                                                    |                |                |                         |                  |                 |
| Department Total: |                                                                                                                                                                                                                                                                                                                                                                                                                    | 324,484        | 331,479        | 323,468                 | 331,479          | 368,662         |