

SITE PLAN REVIEW COMMITTEE
November 10, 2025

The Site Plan Review Committee met on the above date at 1:30 P.M. in the Council Chambers on the second floor of City Hall. The following members were present: Mayor Robert Stocks, Brian Zirbes – Building, Safety & Zoning, Maureen McBroom – Stormwater, Nathan Williams – Engineering, Laura Bohlman – Police Department, Stacy Winkelman – Streets and Solid Waste, Kristine Butteris – Parks, Mike Zitelman – Water/Wastewater, and Manager of Economic Development and Strategic Initiatives Deb Sybell.

Also in attendance were Nikki Zimmerman and Josh Holland.

1. Call to Order

The meeting was called to order by Chairperson Brian Zirbes.

2. Approval of Minutes

A. Review and take action: Site Plan Review Minutes Dated October 13, 2025

Motion was made by Mike Zitelman and seconded by Kristine Butteris to approve the minutes as submitted. Unanimously approved.

3. Business

A. Review and take action: 1838 River Road Site/Building Review

Josh Holland of Holland Builders, LLC was present to explain the proposed project. The proposal is for an airplane hangar pad on the property.

The following was presented by staff:

Fire:	Not present but submitted an email stating that there are no concerns with this project.
Building:	Not present but submitted an email stating that there are no concerns with this project.
Police:	No comments.
Mayor:	No comments.
Stormwater:	No concerns. The erosion control will be covered under the building permit and stormwater management is covered under the Airport Master Plan.
Engineering:	No comments.
Zoning:	The address should be 1820 River Drive.
Parks & Rec:	No comments.
Water/Wastewater:	No comments.
Streets/Solid Waste:	No comments.

Motion made by Stacy Winkelman and seconded by Kristine Butteris to approve this item and forward to Plan Commission.

Unanimously approved.

4. Adjournment

Motion was made by Mayor Stocks and seconded by Laura Bohlman to adjourn. Unanimously approved.

Respectfully submitted,
Nikki Zimmerman, Recording Secretary

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.