



LICENSING BOARD MEETING MINUTES

WEDNESDAY, SEPTEMBER 13, 2023 AT 4:30 PM

WATERTOWN MUNICIPAL BUILDING - 106 JONES STREET, ROOM 0041

The Licensing Board met on the above date and time in person at the Municipal Building 106 Jones St. in Room 0041 and via GoToMeeting. The following members were present: Mayor McFarland, Ald. Blanke, Cheri Martin, and Erin Schroeder. Absent was Ald. Smith. Staff present were: Police Chief Robert Kaminski, Assistant Police Chief Ben Olsen, City Attorney Steven Chesebro, and City Clerk Megan Dunneisen.

1. CALL TO ORDER Mayor McFarland called the meeting to order at 4:33 p.m.

2. REVIEW AND APPROVE MINUTES

- A. Schoeder made a motion to approve the Licensing Board minutes from August 9, 2023, seconded by Martin and carried by unanimous voice vote.

3. BUSINESS

- A. Ald. Blanke made a motion to approve the application for "Class B" Malt and Liquor from Osaka LLC (Harmini Hartman, Agent) located at 100 E. Madison Street (formerly licensed to Rock River Pizza), seconded by Schroeder noting that the outside patio was not included in premises description. Motion carried by unanimous voice vote.
- B. Martin made a motion to approve the secondhand Article License from ecoATM Walmart (Sean Flaherty) located at 1901 Market Way, seconded by Ald. Blanke and carried by unanimous voice vote.
- C. Schroeder made a motion to approve the agent change for Aldi Inc., 1520 S. Church Street from Megan Turner to Jennifer Johnson, seconded by Martin and carried by unanimous voice vote.
- D. Schroeder made a motion to Convene into Closed Session pursuant to Wis. Stats. 19.85(1)(b) Considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charges against such a person, or considering the grant or denial of tenure for a university faculty member, and the taking of formal action on any such matter; provided that the faculty member or other public employee or person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This paragraph and par. (f) do not apply to any such evidentiary hearing or meeting where the employee or person licensed requests that an open session be held to discuss specific licenses: Application for operator license: Nicholas Milton, seconded by Ald. Blanke and carried by roll call vote Yes: 4 (Schroeder, Blanke, Martin, McFarland); No:0.
- E. Schroeder made a motion to reconvene to open session, seconded by Ald. Blanke and carried by unanimous voice vote.
- F. Ald. Blanke made a motion to deny the application for operator's license from Nicholas Milton due to Category IV of the Watertown Licensing Guidelines, seconded by Martin and carried by unanimous voice vote.
- G. Review Special Events from Clerk's Office was presented.
- H. Review Operator's List from Clerk's Office was presented.
- I. Review Police Report from Police Department was presented.

4. ADJOURNMENT Schroeder made a motion to adjourn at 4:48 p.m., seconded by Martin and carried by unanimous voice vote.

Respectfully Submitted,
Megan Dunneisen, City Clerk

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.