

PUBLIC WORKS COMMISSION MEETING AGENDA  
TUESDAY, OCTOBER 24, 2023 AT 5:30 PM  
COUNCIL CHAMBERS, SECOND FLOOR, MUNICIPAL BUILDING

Commission members present: Comm'r. Thompson, Alders Bartz, Board, Smith, Wetzel  
City Employees present: City Engineer/Public Works Director Jaynellen Holloway  
Street Department Operations Manager Stacy Winkelman  
Assistant City Engineer Andrew Beyer  
Stormwater Project Manager Maureen McBroom

1. CALL TO ORDER

Meeting called to order at 5:31 p.m.

2. COMMENTS AND SUGGESTIONS FROM CITIZENS PRESENT

NONE

3. REVIEW AND APPROVE MINUTES

Public Works minutes from September 12, 2023

*These minutes were already approved at the September 26 meeting*

*We need the September 26 meeting notes as there was no meeting on October 10.*

4. BUSINESS

Items B and C were moved up on the agenda.

B. Update, no action required: Stormwater Utility Total Maximum Daily Load (TMDL) Plan Update  
The City of Watertown is required to submit a TMDL Implementation Plan to the Wisconsin Department of Natural Resources (WDNR) by October 31, 2023 per the Municipal Separate Storm Sewer System (MS4) Permit. As one of the tasks included in the current Urban Nonpoint Source & Storm Water Runoff Planning Grant, Ruekert & Mielke has compiled a TMDL Implementation Plan which WDNR will reimburse the City for 41% of the cost. The MS4 Permit requires the TMDL Implementation Plan to describe how the City will further reduce the Total Suspended Solids (TSS) and Phosphorus in stormwater runoff by 20% and 10% respectively, when comparing the current levels of pollution reduction to the ultimate pollutant reductions required in the Rock River TMDL over the next 5 years. This corresponds with the next 5-year MS4 Permit, which is anticipated to be issued in May 2024. The TMDL Implementation Plan quantifies the amount of TSS & Phosphorus anticipated to be captured over the next 5 years through:

- Multiple new stormwater Best Management Practices (BMPs)
- Street sweeping
- Leaf collection activities.

Those activities, in addition to the new Watertown Waterways Improvement Program (WWIP) water quality trading program, potential new and redevelopment construction projects, and the general water quality benefits from proposed streambank stabilization projects will meet the planning requirement of an additional 20% TSS and 10% phosphorus reduction. While the WWIP, construction projects and streambank stabilization projects are not currently quantifiable, Engineering Division staff have discussed and received approval from WDNR staff on the approach for this planning document.

The TMDL Implementation Plan will be submitted to WDNR by October 31, 2023 with DNR approval although not totally implemented.

C. Update, no action required: City of Watertown Yard Waste Site Sand Filter Project

The City of Watertown received Urban Nonpoint Source (UNPS) Construction Grant funding for the construction of a stormwater BMP at the City's Yard Waste Site. The City has contracted with McMahon Associates, Inc. for the design of a sand filter to be constructed at the City's Yard Waste Site in 2023. The design kick-off meeting is

scheduled for Friday, October 20<sup>th</sup>. Additional details will be provided to Commissioners during the October 24<sup>th</sup> Public Works Commission meeting. A grant of 41.2% matching and \$150,000 maximum was awarded. Total expected cost (before the grant award) is \$300-359K.

A. Review and take possible action: Change Order No. 7 with Dorner Inc. for \$70,000

The City's Annual Street and Utility Contractor, Dorner Inc. performed additional grading work as part of the 2023 Annual Street and Utility Project in the Washington Street area. The additional grading resulted in a better product with improved roadway drainage. The Contractor is finalizing the change order following a meeting on October 18<sup>th</sup> which will be presented to the Commission on October 24<sup>th</sup> if available. If the Contractor has yet to provide the finalized change order by October 24<sup>th</sup>, I ask that the agenda item be tabled.

After meeting with Dorner, Jaynellen and Andrew came to an agreement of \$57,400.

Move to approve Ald Board

2nd Comm'r Thompson

Carried by unanimous voice vote

D. Review and take possible action: Add Solid Waste Service at N860 N Water Street

Mr. Dale Tietz of N860 N Water Street has requested garbage and recycle pickup. This is a Watertown address, but is outside the City limits. Mr. Tietz will be invoiced \$19.08 per month for this service. This will not affect our crew as they are already picking up multiple residences in this area. Mr. Tietz understands that he will be invoiced for this service.

Ald Smith asked if in the future a "blanket" approval for future building upon receiving the next request.

Jaynellen suggested getting input from the City attorney before proceeding.

Ald. Board suggested using "development" names for designation.

Comm'r Thompson asked how often the cost is determined.

Stacy said that this situation has always been charged \$5 above the regular city resident.

Move to approve Ald. Smith

2nd Ald. Bartz

Carried by unanimous voice vote

E. Review and take possible action: Lane or full closure of Hill Court Bridge

Whereas all the main bridge structures in the City are inspected biannually, many of our lesser structures only receive a formal inspection about every ten years – give or take. This year three bridges in Riverside Park were inspected – Hill Court bridge, the service road bridge to the Park maintenance building, and Rotary Island bridge. The weight limits established for each are respectively: 5 tons, 5 tons, and 15 tons. Whereas the Rotary Island bridge and the Park Shop Arch bridge are one lane traffic, the Hill Court bridge is wide enough to support two lanes of traffic.

Engineering researched the average weights of SUV's and pickup trucks and found the following:

Average subcompact SUV - 3,000 (1.5 tons) to 3,500 (1.75 tons) pounds. Average midsize trucks/SUV - 3,500 (1.75 tons) to 6,000 (3 tons) pounds. Average large SUV - 5,400 (2.7 tons) to 6,000(3 tons) pounds. Average weight of compact trucks- 5,000 (2.5 tons) to 5,500 (2.75 tons) pounds.

Our concern is that if two or more SUV's and/or pickup trucks occupy the Hill Court bridge at the same time, they will exceed the weight limit. Street Division has posted on Hill Court bridge the 5-ton weight limit.

Engineering proposes one of the following options be implemented for Hill Court bridge (see attached map):

1) Stripe the bridge as one lane and post a sign stating, "one lane traffic only".

2) Close the bridge to vehicular traffic and make it pedestrian only. Move the large boulders from their current location at the west end of the parking lot to the west side of the bridge and have that parking area accessed from Labaree Street. The existing parking lot on the east side of the bridge is unaffected but would need to add boulders on the east side of the bridge to deter vehicular traffic from crossing over.

FYI. Engineering could not find an ordinance that closed off Hill Court as a through street, nor any minutes in Public Works Commission or Public Safety & Welfare Committee.

Comm'r. Thompson voiced concern for the residents of Hill Court about the increased vehicular traffic.

Jaynellen has the following concerns in leaving the bridge open to two-way traffic:

1. How to police/enforce the two way traffic ban
2. Possible litigation against the city should an incident happen.

Motion by Ald. Board to close Hill Court bridge and make it pedestrian only.

2nd Ald. Bartz

Bartz, Board, Smith, Wetzel voted in support

Comm'r Thompson voted in opposition.

F. Review and discuss: 2024 Annual Street and Utility Project

The City of Watertown is under contract with GRAEF for design of Street and Utility projects through 2026. City staff met with the design team from GRAEF on October 13<sup>th</sup> to discuss the 2024 project in detail. The 2024 project includes the following roadway segments:

1. Oconomowoc Avenue from ~~Kiewert~~ (should read) Kossuth Street to East Gate Drive
2. S. Eleventh Street from Western Avenue to Wisconsin Street/College Avenue
3. S. Twelfth Street from Western Avenue to Wisconsin Street

The design approach and project details will be discussed during the meeting.

Move to approve

2nd

Carried by unanimous voice vote

5. ADJOURNMENT

Move to adjourn Ald. Board

2nd Ald Bartz

Meeting adjourned at 6:24 p.m.

Respectfully submitted,

Bob Wetzel

Public Works Commission Chair

Note: These minutes are uncorrected and any corrections made thereto will be noted in the proceedings at which these minutes are approved.