

**RESOLUTION TO  
AUTHORIZE PARTICIPATION IN THE COOPERATIVE PLANNING  
PROCESS PURSUANT TO WISCONSIN STATUTE SECTION 66.0307**

**SPONSOR: MAYOR EMILY MCFARLAND  
FROM: PLAN COMMISSION**

**WHEREAS**, the City of Watertown and the Town of Emmet entered into an Intermunicipal Cooperation Agreement on or about March 7, 2000 and Amended the Agreement on or about April 14, 2014 (the “Agreement”) for the purpose, among other things, to resolve boundary land use issues between them, to provide for the efficient provision of future municipal services within the Town, to recognize certain areas of the Town that would eventually be annexed into the City, and to relinquish the City’s extraterritorial jurisdiction within certain areas of the Town; and,

**WHEREAS**, the parties to the Agreement recognized that the area designated as the City Growth Area therein would eventually be annexed into the City and the Parties provided a mechanism for review and proceeding with the adoption of a cooperative plan, “... to modify the boundaries between the City and the Town so that the City Growth Areas will be subject to the City’s jurisdiction”; and,

**WHEREAS**, the Town is desirous of proceeding with a mechanism to implement boundary adjustments between the Town and the City and to effectuate the goals outlined below and intends to adopt a similar Resolution to this Resolution at their Town Board Meeting on November 8, 2023; and,

**WHEREAS**, the City of Watertown is desirous of proceeding with a mechanism to implement boundary adjustments between the Town and the City and to effectuate the goals outlined below and has, therefore, jointly submitted this Resolution to the Plan Commission of the City of Watertown on November 13, 2023 as well as the Common Council of the City of Watertown on November 7, 2013; and,

**WHEREAS**, the Agreement permits the Parties to amend the Agreement pursuant to Wis. Stat. § 66.0307, to provide for the goals outlined below.

**WHEREAS**, both the Town of Emmet and the City of Watertown are desirous of proceeding with a review of and amendments to the Agreement and have, therefore, jointly submitted this request to the Plan Commission of the City of Watertown; and,

**WHEREAS**, Wis. Stat. § 66.0307 authorizes municipalities to set the boundaries between and among themselves, upon adopting and having approved by the Wisconsin Department of Administration, a cooperative plan in accordance with the procedures and requirements set forth in said § 66.0307; and,

**WHEREAS**, the Cooperative Plan should be made with the general purpose of guiding and accomplishing a coordinated, adjusted, and harmonious development of the territory covered by the plan which will in accordance with the existing and future needs, best promote public health, safety, morals, order, convenience, and prosperity for the general welfare, as well as the efficiency and economy in the process of development; and,

**WHEREAS**, cooperative planning and establishment of boundaries may be in the best interest of the participating municipalities and the purpose of this Resolution is to authorize a special committee to participate with the municipalities in cooperative planning.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF WATERTOWN, WISCONSIN:**

That the appropriate City officials be and are hereby authorized to participate, pursuant to Wis. Stat. §66.0307 with the Town of Emmet in the negotiation and preparation of a Cooperative Plan which is mutually agreeable to the municipalities participating in the Cooperative Plan and, which may include, but is not limited to:

1. Determining boundaries and preserving their respective boundaries,
2. Clarifying the procedure for water/sewer hookup after annexation to the City and addresses failed water/sewer systems prior to hookup in designated areas,
3. Adjusting the Tax Sharing Timeline after Annexation,
4. Permitting the use of Conservation Easements within the Town,
5. Clarifying compliance with the City of Watertown Stormwater management practices, and
6. Creation of a Public Reminder Notice procedure.

**BE IT FURTHER RESOLVED** that notice of this Resolution shall be given, in writing, by the Clerk of the City of Watertown, within five (5) days after its adoption to the Parties identified in Wis. Stat. § 66.0307(4)(a).

**BE IT FURTHER RESOLVED** that the City be and hereby is authorized to enter into agreements with the Town of Emmet for the purpose of binding said municipalities to the agreements, pending the final approval of the Cooperative Plan by the Wisconsin Department of Administration.

**BE IT FURTHER RESOLVED** that this Resolution shall be in full force and effect upon its passage and adoption, and receipt of approval by the City of Watertown Plan Commission.

	YES	NO
DAVIS		
LAMPE		
BOARD		
BARTZ		
BLANKE		
SMITH		
SCHMID		
WETZEL		
MOLDENHAUER		
MAYOR MCFARLAND		
TOTAL		

ADOPTED November 7, 2023

CITY CLERK

APPROVED November 7, 2023

MAYOR

Parties to whom notice shall be given:

1. The Wisconsin Department of Administration.
2. The Wisconsin Department of Natural Resources.
3. The Wisconsin Department of Agriculture, Trade and Consumer Protection.
4. The Wisconsin Department of Transportation.
5. The Clerk of the City of Watertown.
6. The Clerk of the Town of Emmet.
7. The Clerk of the Town of Milford.
8. The Clerk of the Town of Aztalan.
9. The Clerk of the Town of Farmington.
10. The Clerk of the Town of Concord.
11. The Clerk of the Town of Ixonia.
12. The Clerk of the Town of Shields.
13. The Clerk of the Town of Lebanon.
14. The Clerk of the Town of Waterloo.
15. The Watertown Unified School District.
16. The Watertown Sewerage District.
17. The Madison Area Technical College.
18. The Clerk of Dodge County.
19. The Clerk of Jefferson County.
20. The Dodge County Department of Planning and Development.
21. The Jefferson County Department of Planning and Development.

**TIMELINE FOR ADOPTION OF COOPERATIVE BOUNDARY  
PLAN BETWEEN THE CITY OF WATERTOWN AND  
THE TOWN OF EMMET  
Pursuant to Wis. Stat. §66.0307**

<u>DATE</u>	<u>DESCRIPTION OF ACTIVITY</u>
11/7/2023	City's Common Council review of Cooperative Planning Boundary Agreement ("CPBA") and adoption of initial resolution to begin planning process.
11/8/2023	Town Board's review of CPBA and adoption of initial resolution to begin planning process.
11/13/2023	City Plan Commission reviews and makes recommendations to modification of CPBA.
11/18/2023	Clerk notifies other municipalities, towns, counties and state agencies of adoption of resolutions by Town and City in consideration of planning procedure for CPBA.
60 – 90 Days from Clerk's Notice	Conduct Joint Public hearing of Emmet Town Board and Watertown Council at Watertown Common Council Chambers at 7 p.m.
20 – 150 Days From Public Hearing	Consider Comments, possibly amend CPBA, and adopt CPBA by Emmet Town Board and by City Common Council.
Within 5 Days of adopting CPBA	Forward adopted CPBA to Wisconsin Municipal Boundary Review Board in Wisconsin Department of Administration for review.
Within 90 Days of Forwarding CPBA	Receive approval of CPBA from State Municipal Boundary Review Board.
within 5 Days of receipt of approval of CPBA	Record adopted and approved CPBA in Dodge County Register of Deeds Office and forward recorded copies to Wisconsin Municipal Boundary Review Board, Town of Emmet Clerk and City of Watertown Clerk.