

Memo

To: Finance Committee

From: Megan Dunneisen, City Clerk

Date: October 20, 2023

Re: MOU with the Wisconsin Election Commission for the obligations pertaining to the Badger Book electronic poll book and associated software

In 2022 the Finance Committee approved the purchasing of Badger Books, an electronic poll book that is specific to Wisconsin election practices and statutes, to be used in the administration of Watertown's elections. The Badger Books were received in August 2022, and the steps of training staff and election officials began.

It was decided that the city would partially implement the use of the Badger Books for City Hall districts during the November 2022 election. The transition went smooth and efficiently.

For the February and April 2023 elections, full use of the Badger Books was made in all districts. Again, the transition went smooth and efficiently for all stages of the election process just as anticipated.

Recently the Wisconsin Election Commission has put out the requirement that all municipalities who participate in the Badger Book system and utilize the electronic poll book software created by the commission, enter into a Memorandum of Understanding listed as Exhibit A.

I recommend that the city enters into the MOU with the Wisconsin Election Commission to continue utilizing the Badger Book system.

Thank you for your consideration.

Respectfully,

Megan Dunneisen, City Clerk