

MEMO

TO: Chairperson Wetzel and Commission Members
FROM: Andrew Beyer, P.E.
DATE: May 4, 2023
RE: Public Works Commission Meeting of May 9, 2023

Review and take possible action: Review preliminary assessment report and set public hearing for the Edgewater Court curb and gutter replacement assessment

Background

The property owners of 904 Edgewater Court had previously petitioned the City to replace settled curb and gutter in 2022. The project was bid in 2023 as an alternate and was awarded to the contractor. Approximately 86' of curb and gutter in need of replacement fronting 904 Edgewater Court. The scope of the curb and gutter replacement project would also include pavement restoration and driveway restoration. State Statute dictates the curb and gutter to be a "special assessment" if the City requires either partial or full reimbursement. City policy currently is a one half/one half cost share between the City (1/2) and the property owner (1/2) for resident-requested curb and gutter replacement projects. Part of the special assessment process is to hold a public hearing at City Council to receive public comment. Engineering is seeking approval to set a public hearing for the Edgewater Court Curb and Gutter Replacement Project for Tuesday, June 6, 2023. If approved, the next step will be for the City to post a legal notice for the public hearing and move forward the preliminary resolution to Council on May 16, 2023. Final resolution would come before Council on June 20, 2023. Attached please find the project plans, preliminary estimated special assessment, and draft preliminary resolution for your review.

Enclosed:

- Draft Preliminary Resolution
- Preliminary Assessment Report
 - o Letter to City Clerk
 - o Project Specifications
 - o Statement of Benefits
 - o Preliminary Assessment Report
 - o Project Plans