



106 Jones Street
Watertown, WI 53094

Finance Dept: 920-262-4000

Purchase Requisition

Date: 2/15/2024

Vendor Name: TESCO

Vendor Address: Cathy Hanley (chanley@tescobus.com)

Vendor Phone: 847-302-3641

Payment Method:

- ☒ Vendor will bill
☐ Credit Card
☐ Issue Check

Description of Product or Service	Item #	Qty	Per Unit	Extended
Voyager minivan (ADA rear load ramp)		1	72,262.00	72,262.00
Shipping / Handling				
TOTAL:				\$ 72,262.00

Description of need and/or handling directions: Ship to Location:

Capital Grant: 5311S23-22a (2023 CA)

Project max: \$78,000 with federal share of 80% and local share of 20%

Alternate Bids/Proposals (name & amount):

Account Number:

05-57-11-70

72,262.00

Approval:

Date:

PO#

FinCom

/ /

Mayor

/ /

Mayor's Signature

Requestor's Name: Megan Dunneisen

Date: 2/20/24

Requestor's Location: Finance Dept

Phone: 920-262-4006

Supervisor Approval:

Mark Stevens

Date:

Finance Director Approval:

Mark Stevens

Date:

2/15/24

City of Watertown - Finance Department

Vendor #: Ck #: Date: