

**PLAN COMMISSION
MINUTES
SEPTEMBER 11, 2023**

The Plan Commission met on the above date in the Council Chambers.

The following members were present: Mayor McFarland, Blanke, Holloway, Krueger (remote), Lampe, Konz, and Zirbes.

Also in attendance: Jorge Monterrey, Wayne Zastrow, and David Egan.

1. Call to order

2. Approval of Minutes

A. Plan Commission minutes August 14, 2023

Motion to approve the June 24th Minutes was made by Holloway and seconded by Lampe, passed on unanimous voice vote.

3. Business

A. Conduct Public Hearing: 311 S. Third St. – request for batting cages under Indoor Commercial Entertainment Section 550-34B(2)(f)

No public comment

B. Review and take action: 311 S. Third St. – request for (CUP) batting cages under Indoor Commercial Entertainment Section 550-34B(2)(f)

Brian Zirbes presented the request for a proposed CUP from Jorge Monterrey for batting cages at 311 S. Third St.

Motion was made by Lampe and seconded by Holloway to approve the request for a CUP pending final inspection, passed on a unanimous voice vote.

C. Review and take action: 1508 Neenah Street – Proposed open air pavilion

Brian Zirbes presented the request for a proposed open air pavilion at Schurz School. Pavilion would be used for outdoor classes and a shaded area adjacent to the playground.

Motion was made by Blanke and seconded by Konz to approve the request to construct the open air pavilion, passed on a unanimous voice vote.

D. Review and take action: 515 Pearl Street (614 Milford Street) – Proposed 1,040 SF Grounds Garage

Brian Zirbes presented the site plan review request for a new grounds garage to replace the two existing structures on the site.

Motion was made by Blanke and seconded by Holloway to approve the request for construction with the condition that the two existing structures are razed upon completion of the new garage, passed on a unanimous voice vote.

E. Update and Discussion on Emmet Boundary Agreement/Annexation:

The commission reviewed the agreement to annex the final of four boundary adjustments. Mayor McFarland brought the commission up to date on the discussions the city has had with the township and the desire of both to work together. The assessed value of this annexation is \$2,511,500.00. The commission had a discussion on the cost and funding mechanism on lateral hookups and the required hookup date.

All materials discussed at this meeting can be found at:

<https://mccmeetings.blob.core.usgovcloudapi.net/watertwnwi-pubu/MEET-Packet-f6603c262eca4ab8b5f539e1fccf5477.pdf>

4. Adjournment

Motion to adjourn was made by Lampe and seconded by Holloway and passed on a unanimous voice vote at 5:08pm.

Respectfully Submitted,

Alderman Brad Blanke