



**Watertown Board of Health
Meeting Minutes
Watertown Dept of Public Health
515 S First Street/ Go To Meeting/phone
April 4, 2023 – 4:00 PM**

Members Present: Dr. Donene Rowe, Carol Quest, Andrea Turke, Ald. Fred Smith, Ald. Jonathan Lampe,

Others in attendance: Kim Hiller

Absent: Patricia Gedemer

1. Call to Order

Dr. Rowe called the meeting to order.

2. Citizens to be heard

None

3. Review and take action: Board of Health Minutes January 31, 2023

Reviewed minutes dated January 31, 2023

Motion to approve by Fred Smith, seconded by Andrea Turke.

Motion carried by unanimous voice vote.

4. Review & take action: Financial reports- Preliminary January 2023, Final December 2022

Reviewed final December 2022 financial report.

- a. The Health budget returned \$18,000 to the general fund.
- b. The Environmental Health budget had \$5,581 fund balance account. This is a non-tax levy budget.
- c. The Emergency Preparedness budget had a fund balance of \$29,876. This is a non-tax levy budget.
- d. The Seal A Smile budget had a fund balance of \$4,624.00. This is a non-tax levy budget.

Reviewed preliminary January 2023 financial report.

The January financials are tracking as expected.

A motion was made by Fred Smith and seconded by Andrea Turke to approve the December 2022 financial report.

Motion carried by unanimous voice vote.

A motion was made by Fred Smith and seconded by Dr Rowe to approve the preliminary January 2023 financial report.

Motion carried by unanimous voice vote.

5. Review and take action: 2022 Annual Report

Reviewed 2022 Annual Report.

Board of Health members recognized the significant amount of programming and services that were provided by the Public Health department in 2022.

Motion was made by AndreaTurke and seconded by Dr Rowe to approve the 2022 Annual Report.

Motion carried by unanimous voice vote.

The annual report will be presented to the Common Council.

6. Review and take action: Ordinance to amend section 410-56(a) Smoking in Prohibited Places, of the City of Watertown General Ordinances

This is to amend Ordinance 410.56(a) Smoking in prohibited places. This will prohibit smoking in public parks and designate an area where smoking is allowed in public parks. The designated areas will be designated by the City of Watertown Health Director and approved by the Director of Park, Recreation & Forestry within each public park.

Formatting in the document was also updated by City Attorney Chesebro.

This ordinance will be sent to the Park & Recreation Commission and then onto the Council for review approval.

The board members suggested corrections:

- a. Strike the "g" in the word "within" in 3b.
- b. It is suggested to reword the designated space sentence in A1(a) to make it clear where the designated area with smoking is allowed.
- c. It was suggested to add an effective date of September 1, 2023, in Section 3 to allow for community education.

A motion was made by Andrea Turke, seconded by Jonathan Lampe to approve the ordinance with the changes suggested.

Motion carried by unanimous voice vote.

7. Review and discuss: Program updates

- a. Two documents were sent to the members that outline public health budget & policies priorities created by Wisconsin Association of Local Health Departments and Boards and Wisconsin Public Health Association. Public Health leaders across the State will be participating in discussions at the Joint Finance budget hearings. Currently, the state budget does not include an increase in local public health funding. Wisconsin currently ranks 42nd out of 50 in the U.S. for public health funding.

Public Health Budget and Policy priorities for 2023-2024 were shared with the board members. The policies will support the public health priorities that align with the public health budget requests.

- b. Promote Healthy Communities design - [Promote Healthy Communities.pdf](#) is an initiative the Health Department is working on with Engineering/Public Works to learn more about the role built environments have in shaping the health of the community
- c. Home visitation report. Collaborating closely with community partners including Dodge County Health Department, Jefferson County Health Department, and the Greater Watertown Community Foundation. The department is utilizing the library space for home visits and young families.

Abbey and Vilma worked to set up a library tour with a small group of non-English speaking families to help them feel welcome in the library and show them the different family-friendly areas and items that could be checked out from the library. The visit went very well and it generated requests to have other friends and families come to another event touring the library and its resources. Another tour of the library to welcome more non-English speaking families to the space and provide the opportunity to connect with other families will be planned.

- d. Emergency Preparedness. Victoria has been working with the Fire Chief to provide monthly preparedness messages to the community.

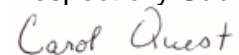
Emergency Preparedness training is being coordinated for the city leadership group. Planning has started for a tabletop exercise for late summer or early fall.

8. Adjournment

Motion made to adjourn and carried by unanimous voice vote.

Next Board of Health meeting is set for Tuesday, May 23rd at 3:30 p.m.

Respectfully Submitted,



Carol Quest
Director/Health Officer

Note: The minutes are uncorrected. Any correction made thereto will be noted in the minutes of the proceedings at which these minutes are approved.