

To: Finance Committee
From: Mark Stevens
Date: February 27, 2023
RE: ARPA Funds Budget Review – Qtr 1 2023

As a reminder, ARPA Funds are to be fully obligated by the end of 2024 and spent by the end of 2026. During the 2023 budget creation season, it was relayed that future funding requests would be batched on a quarterly basis. I have compiled requests from the Leadership Team for the first quarter of 2023. Admittedly, the batch of today's requests exceeds the remainder of unassigned ARPA allocations.

Reminder of ARPA funding categories:

- A: High Impact / High Cost
- B: Covid-19 Response
- C: Government Services

Qtr 1 2023 Requests:

- Emergency Management: \$50,000-\$100,000 estimate- addition of back-up generator to city building
- Fire Dept: \$289,000- radio communication and dispatching system
- Street Dept: \$25,000- parking lot asphalt around west end of salt shed
- Street Dept: \$5,934- Salt shed west end overhead door repairs
- Water Dept: \$204,750- 39 private lead services- Washington Street project
- Water Dept: \$320,250- 61 private lead services- 4th Street BIL project
- Main St Task Force: \$90,000 estimate- Main St landscape architect

Incorporating actual expenses that have incurred in 2022 along with interest earnings, and moving prior approved projects that weren't spent [tan highlights on spreadsheet], I have an initial draft of a 2023 revised budget attached to this memo.

Revenue (ARPA plus interest)	\$2,490,357	[green highlights on spreadsheet]
Minus 2022 actual expenses	513,936	[red highlights on spreadsheet]
Minus 2023 revised budget	1,254,596	
Minus future commitment	<u>400,000</u>	(see comment below)
Remaining available	\$321,825	[blue highlight on spreadsheet]

Attached are memos with further information regarding each of the requests. I suggest you consider the requests for a decision at the next finance committee meeting.

I have also attached an initial concept for the housing rehabilitation allocation for you to review for comment. Take note that the amounts totaling \$400,000 in the "future" column are placeholders and could be included in reassignment to other projects.