

Parks, Recreation, and Forestry Department

To: Parks, Recreation, and Forestry Commission

From: Andrea Draeger – Senior Center, Enrichment, and Office Manager

Date: 3/16/2026

Subject: Fees and Charges updates

Background

Every year we update fees and charges for our facility rentals and additional amenities. We did bring these to commission at the October and January meeting for updates and approvals.

We would like to review and potentially update the fees and charges as well as the park reservation application and Bentzin Family Town Square additional information sheet to confirm standard pricing and clear charges, including the meridian barriers, for all facility rentals and users.

Budget Goal

1. Maintain indoor and outdoor recreational facilities to enhance safety, overall health, and quality of life.

Financial Impact

The financial impact is expected to be minimal. Reviewing the current fees and charges, park rental application, and the Bentzin Family Town Square additional information document will help ensure consistent pricing, clearly defined charges for all facility users, including the use of meridian barriers, and accurate information for applicants. Any updates may improve cost recovery for equipment use, staff time, and event support.

Recommendation

The Parks, Recreation, and Forestry Department is recommending a review the current facility rental fee structure, park rental application, and the Bentzin Family Town Square additional information document, including charges related to meridian barriers, and provide direction on any updates needed to ensure consistent information, transparent pricing, and appropriate cost recovery for facility rentals and park use.

Motion: Approve discussed updates for the 2026 Fees and Charges, Park Rental Application, and/or Bentzin Family Town Square additional information sheet for the Parks, Recreation, and Forestry Department.