

## (Department)

To: Library Board of Trustees

From: Peg Checkai-Library Director

Date: 10/10/2024

Subject: SureFire Invoice

## Background

We developed a ceiling leak in one of the first floor study rooms. Rusty looking water stained several ceiling tiles and dripped onto the floor. Luckily John K. was available to take a look at the problem. He pulled off all the insulation around a copper pipe and discovered that the soldered joint was leaking. The insulation was saturated and leaked onto the floor. SureFire did come and review the issue. Another weak area in the copper pipe was also discovered. This is an existing pipe and was not upgraded during the renovation. I am waiting for a proposal from SureFire to make the necessary repairs.

## Budget Goal

Building maintenance: Address problems early so they don't become more expensive.

## Financial Impact

Repairs and improvements for leaks in plumbing were not budgeted for but depending on the invoice amount, the repair costs can be taken from Building Repairs.

## Recommendation

I recommend that the board approves the SureFire proposal so that the library does not have future issues with the plumbing

## 2024 Operational Goals

1. Invests in the assessment, strategic planning and maintenance of our city buildings