

**PLAN COMMISSION
MINUTES
October 23, 2023**

The Plan Commission met on the above date in the council chambers.

The following members were present: Mayor McFarland, Blanke, Holloway, Konz, Krueger, Lampe, Talaga (virtual), Zirbes, Beyer

Also in attendance: Sonya Kruesel of Vandewalle and Associates

1. Call to order (4:30pm)

2. Approval of Minutes (A and B voted on jointly)

A. Plan Commission minutes September 25, 2023

B. Plan Commission minutes October 02, 2023

Motion to approve both the September 25th and October 2nd minutes was made by Holloway and seconded by Konz, passed on unanimous voice vote.

3. Business

A. Initial Review and Set Public Hearing Date: Chapter 545 Repeal and Recreation

Andrew Beyer introduced Sonya Kruesel of Vandewalle and Associates to present the recreation of Chapter 545 of the municipal code which had last been updated in 1998.

The code needs to be brought up to current standards due to statutory changes.

Motion was made by Blanke and seconded by Holloway to approve CSM, passed on a unanimous voice vote.

B. Review and take action: Correction of Town of Emmet Annexation Ordinance

Brian Zirbes brought this to the commission to correct the error in the legal description of a plot of land that was annexed by the city.

Motion was made by Krueger and seconded by Lampe to forward the correction, passed on a unanimous voice vote.

C. Discussion: Amendment of Emmet Boundary Agreement – Possible Changes and Priorities

The commission discussed the Emmet boundary agreement and what direction it would like to take. No action was taken at this time.

All materials discussed at this meeting can be found at:

<https://cms4files.revize.com/watertownwi/October%2023,%202023%20Plan%20Commission%20Meeting%20Packet.pdf>

4. Adjournment

Motion to adjourn was made by Holloway and seconded by Lampe and passed on a unanimous voice vote.

Respectfully Submitted,

Alderman Brad Blanke