

LICENSING BOARD

Wednesday, August 10, 2022

The Licensing Board met on the above date at 4:15 p.m. in person at the Municipal Building 106 Jones St in Room 0041 and via GoToMeeting. The following members were present: Mayor McFarland, Ald. Bartz, Ald. Smith and Erin Schroder. Absent: Cheri Martin Staff present were: Chief Kaminski

1. **Call to order.** Mayor McFarland called the meeting to order at 4:17 p.m.
2. **Review and approve minutes.** Ald. Bartz moved to approve the minutes of July 13 as presented, seconded by Ald. Smith and carried by unanimous voice vote.
3. **Business**
 - A. Review and take action: application for "Class A" Retail License for the Sale of Fermented Malt Beverages and/or Intoxicating Liquor from Pine Hill Farm Wellness LLC, DBA Pine Hill Farm 200 W. Main Street. (Jacalyn Philips, Agent) Mayor McFarland presented the application for consideration and noted this is for their new location. Schroder moved to approve the application as stated, seconded by Bartz and carried by unanimous voice vote.
 - B. Review and take action: application for Temporary Premises Amendment by Local Waters, 109 S. Third Street (Kara Pugh, Agent) on Sat October 8th, 2022, 11am-11pm.
Ms. Pugh was present to explain her desire to have an event outside of Local Waters; she is first trying this behind her building in hopes it goes well and can be held in front of the bar in the future. This event will be for an Oktoberfest type event. Ms. Pugh talked through the map and spoke about the fencing and entry/exit points. Chief Kaminski stated there were concerns about Drafty Cellar having a tent space there. Ms. Pugh shared she is employing Drafty Cellar employees for that evening, she is doing the ordering, and they are selling the product she ordered. Discussion ensued about entry and exit points; Chief Kaminski shared that if she does an entry/exit in the fencing/parking lot that would be acceptable as long as there is an employee monitoring that point of entry/exit. Discussion also ensued about a special event permit; Mayor McFarland shared she instructed Ms. Pugh to apply for one because it is a city parking lot; if that is incorrect, we will take back the special event permit. There was then discussion about outdoor music; Chief Kaminski shared that the limitation for sound is four hours in a 24 period and no more than four events in a month. Ald. Bartz moved to approve the application as stated, seconded by Schroeder and carried by unanimous voice vote.
 - C. Convene into Closed Session pursuant to Wis. Stats. 19.85(1)(b) considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board of commission or the investigation of charges against such a person or considering the grant or denial of tenure for a university faculty member or other public employee or person licensed is given actual notice of an evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand the evidentiary hearing or meeting be held in open session. This paragraph and par. (f) do not apply to such evidentiary hearing or meeting where the employee or person licensed requests that an open session be held to discuss specific licenses:
Application for operator license: Kiesha Demetropoulos and Andres Contreras Lopez.
Motion by Schroeder, seconded by Ald. Smith to go into close session and carried by roll call (all in favor)
Motion by Schroeder, seconded by Ald. Bartz to return to open session and carried by roll call (all in favor)
 - D. Reconvene to open session

- E. Review and take action: application for operator's licenses from Kiesha Demetropoulos and Andres Contreras Lopez. Schroeder moved to deny the applications, seconded by Ald. Smith and carried by unanimous voice vote.
- F. Review: Special Events report from Clerk's office. A report was provided and there were no questions.
- G. Review Operator's List from Clerk's office. A report was provided and there were no questions.
- H. Review Police Report from Police Department. The chief provided a report.

- 4. **Adjournment.** Erin Schroeder moved to adjourn the meeting, seconded by Ald. Smith, and carried by voice vote at 4:54 p.m.

Respectfully submitted,

Emily McFarland, Mayor

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.