MONTHLY BUDGET 2025

Description	Annual Budget	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Year To Date	Budget Remaining	% Expense To Date
SALARIES & BENEFITS	$ 850,859	to be contributed by City into 11-48-12-30														
Salaries & Benefits - Fund 11																
Salaries (11-58-12-10)	703,546	37,659	50,200	53,220	48,136	46,986	49086	75,683	50,817	50,294	49,798	51,091	73,433	636,402.71	67,143	90.46%
Longevity (11-58-12-12)	527	0	0	0	0	0	0	0	0	0	0	0	527	526.50	1	99.91%
Overtime (11-58-12-14)	0	31	0	0	0	0	0	0	0	0	0	26	0	56.71	-57	
Retirement (11-58-12-33)	33,241	1,926	2,570	2,570	2,414	2,346	2441	3,805	2,536	2,536	2,536	2,537	3,841	32,055.74	1,185	96.43%
Social Security (11-58-12-34)	43,653	2,279	3,035	3,222	2,907	2,836	2966	4,607	3,073	3,040	3,010	3,091	4,578	38,643.76	5,009	88.52%
Medicare (11-58-12-35)	10,209	533	710	753	680	663	694	1,078	719	711	703.86	723	1,071	9,037.38	1,172	88.52%
Health Insurance (11-58-12-36)	87,885	6,540	6,540	6,540	6,540	6,540	6540	6,540	6,540	6,540	6,540	6,540	6,540	78,480.00	9,405	89.30%
Life (11-58-12-37)	1,494	148	148	148	145	145	145	164	164	164	164	164	164	1,860.00	-366	124.50%
Dental (11-58-12-38)	7,487	612	612	612	582	582	612	612	612	612	612	612	612	7,281.36	206	97.25%
	888,042	49,727.69	63,813.76	67,064.88	61,403.79	60,097.12	62,482.55	92,488.14	64,459.15	63,896.70	63,362.53	64,783.91	90,763.94	804,344.16	83,697.84	90.58%
LIBRARY EXPENSES - Fund 11																
AMSO Allocation (11-58-12-17)																
AMSO Allocation	61,952	0	15,488	0	0	15,488	0	0	15,488	0	0	15488	0	61,952	0	100.00%
	61,952	0.00	15,487.95	0.00	0.00	15,487.95	0.00	0.00	15,487.95	0.00	0.00	15,487.95	0.00	61,951.80	0	100.00%
Supplies & Programs (11-58-12-18)																
AV Supplies	1,200	0	57	31	0	97	30	57	30	0	206	56	639	1,203	-3	100.24%
Book Supplies	1,500	0	715	9	0	0	268	193	0	106	16	228	0	1,534	-34	102.29%
Makerspace	1,750	0	164	19	0	0	130	145	0	15	18	0	96	587	1163	33.52%
Marketing	2,000	0	0	335	229	-130	383	106	0	0	58	0	5,081	6,062	-4062	303.10%
Office & Library Supplies	7,500	217	359	466	2,157	21	908	1,615	193	260	804	19	169	7,189	311	95.85%
Photocopier Lease	6,300	265	403	419	425	454	401	529	399	454	406	488	867	5,510	790	87.46%
Postage	500	0	0	5	5	-39	12	15	4	5	4	0	785	797	-297	159.42%
Adult Programs	2,000	362	162	159	10	27	98	53	67	154	73	466	282	1,914	86	95.70%
Adult Summer Library Challenge	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Children Programs	2,750	244	73	268	64	0	131	1,117	307	55	213	62	350	2,885	-135	104.92%
Children Summer Library Challenge	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Teen Programs	2,000	177	173	48	80	0	22	232	31	50	194	103	748	1,860	140	93.02%
Teen Summer Library Challenge	0	0	0	0	0	0	0	0	138	0	0	0	0	138	-138	
	27,500	1,265.83	2,106.28	1,760.31	2,968.94	429.65	2,382.36	4,061.90	1,170.00	1,100.31	1,992.54	1,421.55	9,019.00	29,678.67	-2,178.67	107.92%

MONTHLY BUDGET 2025

Description	*Annual Budget*	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Year To Date	*Budget Remaining*	% Expense To Date
Maintenance Contracts (11-58-12-19)																
Building and Equipment	*19,689*	44	0	570	3,250	6,100	0	0	1,144	1,274	0	1,025	9,284	***22,691***	**-3,002**	**115.25%**
Software and Subscriptions	*19,192*	635	104	489	13,607	3	411	263	3	3	367	3	3,196	***19,084***	**108**	**99.44%**
	38,881	**678.47**	**104.14**	**1,059.39**	**16,856.93**	**6,102.99**	**411.48**	**262.99**	**1,146.99**	**1,277.14**	**366.56**	**1,027.49**	**12,480.58**	*41,775.15*	**-2,894.15**	**107.44%**
Building Repairs & Supplies (11-58-12-20)																
Janitorial Supplies	*8,000*	751	23	777	0	66	1,549	54	652	462	808	130	228	***5,501***	**2,499**	**68.76%**
Janitorial Services	*0*	0	0	240	360	0	480	0	720	0	660	0	490	***2,950***	**-2,950**	
Repairs & Expense	*5,000*	0	1	10	516	2,896	363	12	1,812	3,477	1,117	24	1,437	***11,664***	**-6,664**	**233.27%**
	13,000	**751.08**	**23.42**	**1,027.37**	**876.08**	**2,962.27**	**2,391.85**	**66.64**	**3,183.26**	**3,938.77**	**2,584.48**	**154.85**	**2,154.74**	*20,114.81*	**-7,114.81**	**154.73%**
Property Insurance (11-58-12-21)																
Property Insurance	*17,000*	0	0	0	0	0	0	0	8,474	0	0	0		***8,474***	**8526**	**49.85%**
	17,000	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**8473.75**	**0.00**	**0.00**	**0.00**	**0.00**	*8473.75*	**8,526**	**49.85%**
Dues & Fees (11-58-12-22)																
Dues, Fees, ETC.	*1,100*	0	0	0	0	0	0	0	0	366	0	0	126	***492***	**608**	**44.73%**
	1,100	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**366.00**	**0.00**	**0.00**	**126.00**	*492.00*	**608.00**	**44.73%**
Continuing Education (11-58-12-23)																
Continuing Education	*1,200*	0	200	0	0	0	0	0	0	1,910	0	0	0	***2,110***	**-910**	**175.83%**
	1,200	**0.00**	**200.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**1,910.00**	**0.00**	**0.00**	**0.00**	*2,110.00*	**-910.00**	**175.83%**
Travel (11-58-12-24)																
Travel	*1,500*	0	0	0	91	167	0	199	8	67	478	287	457	***1,754***	**-254**	**116.91%**
	1,500	**0.00**	**0.00**	**0.00**	**91.42**	**167.44**	**0.00**	**198.80**	**7.74**	**66.64**	**478.04**	**287.00**	**0.00**	*1,297.08*	**202.92**	**86.47%**
Utilities																
Fuel (11-58-12-28)	*20,000*	0	2,497	2,636	979	766	328	159	149	174	181.18	191.75	1,038.80	***9,099***	**10,901**	**45.50%**
Electricity (11-58-12-30)	*40,000*	0	2,897	2,988	3,178	3,799	5,001	5,968	5,808	5,123	4,006.57	3,138.24	2,902.36	***44,810***	**-4,810**	**112.02%**
Water (11-58-12-31)	*4,000*	0	340	347	362	369	354	369	376	381	385.77	385.77	779.45	***4,448***	**-448**	**111.20%**
Telephone (11-58-12-32)	*3,000*	63	176	168	189	192	81	1,654	462	488	572	481	709	***5,235***	**-2,235**	**174.51%**
	67,000	**63.24**	**5,909.17**	**6,138.72**	**4,707.70**	**5,125.93**	**5,764.77**	**8,149.59**	**6,795.46**	**6,165.85**	**5,145.98**	**4,196.28**	**5,429.97**	*63,592.66*	**3,407.34**	**94.91%**
Café Charges (11-58-12-43)																
Café Charges	*23,780*	0	0	0	23,780	0	0	0	0	0	0	0	0	***23,780***	**0**	**100.00%**
	23,780	**0.00**	**0.00**	**0.00**	**23,780.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	*23,780.00*	**0.00**	**100.00%**

MONTHLY BUDGET 2025

Description	Annual Budget	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Year To Date	Budget Remaining	% Expense To Date
Databases (11-58-12-44)																
BRIDGES - Databases	*1,754*	0	0	0	1,754	0	0	0	0	0	0	0	0	***1,754***	**0**	**100.00%**
Hoopla ($6,504 Grant)	*9,626*	0	1,307	1,233	0	0	656	1,407	1,572	1,627	1,399	670	0	***9,871***	**-245**	**102.54%**
Movie License	*607*	0	0	0	607	0	0	0	0	0	0	0	0	***607***	**0**	**100.00%**
Newsbank Inc.	*2,340*	2,308	0	0	0	0	0	0	0	0	0	0	0	***2,308***	**33**	**98.61%**
Overdrive E-Content	*4,968*	0	4,968	0	0	0	0	0	0	0	0	0	0	***4,968***	**0**	**100.00%**
Overdrive Advantage	*5,956*	0	0	0	5,956	0	0	0	0	0	0	0	0	***5,956***	**0**	**100.00%**
TumbleBooks Inc.	*840*	799	0	0	0	0	0	0	0	0	0	0	0	***799***	**41**	**95.12%**
Udemy	*0*	0	0	0	0	0	0	0	0	0	0	0	0	***0***	**0**	
	26,091	**3,106.50**	**6,274.93**	**1,233.08**	**8,317.00**	**0.00**	**656.20**	**1,407.45**	**1,571.74**	**1,626.81**	**1,398.70**	**669.85**	**0.00**	*26,262.26*	**-171.26**	**100.66%**
Technology (11-58-12-45)																
Fiber Optic - TEACH SERVICES	*1,200*	0	0	0	0	0	0	600	0	0	0	0	600	***1,200***	**0**	**100.00%**
Technology	*1,000*	10	14	47	31	0	0	33	39	0	184	7,904	439	***8,702***	**-7,702**	**870.17%**
	2,200	**9.99**	**13.97**	**47.46**	**31.36**	**0.00**	**0.00**	**632.84**	**38.97**	**0.00**	**183.99**	**7,904.39**	**1,038.75**	*9,901.72*	**-7,701.72**	**450.08%**
Library Materials (11-58-12-46)																
Adult Fiction	*8,000*	1,161	1,406	900	1,264	1,524	2,031	1,024	1,328	1,845	1,414	861	541	***15,299***	**-7,299**	**191.23%**
Adult Nonfiction	*7,000*	959	575	779	589	900	963	668	320	636	262	696	185	***7,532***	**-532**	**107.60%**
Children Books	*11,384*	136	965	2,669	642	160	1,111	1,115	842	2,709	795	4,762	1,030	***16,936***	**-5,552**	**148.77%**
Large Print	*6,450*	170	378	1,495	1,532	772	1,377	118	751	258	69	58	0	***6,980***	**-530**	**108.21%**
Materials - (Non-books)	*0*	0	0	0	0	0	0	0	0	0	0	0	0	***0***	**0**	
Reference - Subscriptions	*3,036*	0	708	0	0	0	0	0	0	0	480	0	600	***1,788***	**1,248**	**58.89%**
Reference - Materials	*0*	0	0	0	0	0	0	0	0	0	295	0	60	***355***	**-355**	
Young Adult Books	*3,500*	280	562	340	39	329	244	78	12	10	179	16	235	***2,324***	**1,176**	**66.39%**
	39,370	**2,707.30**	**4,593.95**	**6,182.59**	**4,067.03**	**3,685.23**	**5,727.11**	**3,001.63**	**3,252.50**	**5,458.12**	**3,494.07**	**6,392.50**	**2,650.93**	*51,212.96*	**-11,842.96**	**130.08%**
Periodicals (11-58-12-47)																
Periodicals/Newspapers	*4,905*	961	620	633	789	920	367	0	0	120	0	0	0	***4,410***	**495**	**89.90%**
Seasonal Periodical Purchases	*0*	0	0	0	0	0	0	0	159	0	0	0	56	***215***	**-215**	
	4,905	**960.60**	**620.40**	**632.87**	**788.78**	**920.28**	**366.86**	**0.00**	**159.19**	**120.00**	**0.00**	**0.00**	**55.96**	*4,624.94*	**280.06**	**94.29%**
AV Materials (11-58-12-48)																
Adult Talking Books	*0*	0	0	0	0	0	0	0	0	0	0	0	0	***0***	**0**	
Children AUDIO	*0*	0	0	0	0	0	0	0	0	0	0	0	0	***0***	**0**	
DVD	*6,000*	187	226	733	1,233	563	625	-5	690	708	368	194	269	***5,790***	**210**	**96.51%**
Lucky Day	*0*	0	0	0	0	0	0	0	0	0	0	0	0	***0***	**0**	
	6,000	**187.01**	**226.01**	**733.44**	**1,233.12**	**562.61**	**625.11**	**-5.38**	**689.80**	**707.78**	**368.04**	**194.27**	**268.61**	*5,790*	**209.58**	**96.51%**
Donation Purchases (11-58-12-50)																
Purchase from Donation	*0*	1,156	3,714	5,132	4,463	4,317	7,525	7,197	1,064	3,283	2,712	1,548	3,099	***45,210***	**-45,210**	
Transfer out to Library Trust Fund (Fund 20) 11-59-00-00													39,000	***39,000***		
		1,155.51	**3,714.43**	**5,132.26**	**4,463.48**	**4,316.69**	**7,525.12**	**7,196.81**	**1,064.44**	**3,283.03**	**2,712.24**	**1,547.61**	**42,098.79**	*84,210.41*		

MONTHLY BUDGET 2025

Description	Annual Budget	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Year To Date	Budget Remaining	% Expense To Date
TOTAL LIBRARY EXPENSES	*331,479*	**10,885.53**	**39,274.65**	**23,947.49**	**68,181.84**	**39,761.04**	**25,850.86**	**24,973.27**	**43,041.79**	**26,020.45**	**18,724.64**	**39,283.74**	**75,323.33**	*435,268.63*	**(103,790)**	**131.31%**
TOTAL EXPENSES INCLUDING SALARIES	*1,219,521*	**60,613.22**	**103,088.41**	**91,012.37**	**129,585.63**	**99,858.16**	**88,333.41**	**117,461.41**	**107,500.94**	**89,917.15**	**82,087.17**	**104,067.65**	**166,087.27**	*1,239,612.79*	**-20,092**	**101.65%**
REVENUE - FUND 11																
Fines (11-48-12-10)	*1,500*	177	82	83	66	72	61	92	36	174	113	55	41	***1,053***	**447**	**70.18%**
Misc. Fees (11-48-12-12)	*5,000*	518	314	314	633	226	582	498	148	958	335	327	293	***5,145***	**-145**	**102.91%**
Use of Facilities Fee (11-48-12-14)	*3,000*	461	292	400	818	308	264	120	582	120	260	1,028	240	***4,893***	**-1,893**	**163.10%**
Copier (11-48-12-18) *Will be adjusted for tax*	*6,500*	1,097	1,039	666	778	677	788	613	568	783	795	853	1,575	***10,233***	**-3,733**	**157.44%**
Jefferson County Funds (11-48-12-22)	*238,228*	0	238,228	0	0	0	0	0	0	0	0	0	0	***238,228***	**0**	**100.00%**
Dodge County Funds (11-48-12-24)	*101,503*	0	0	101,498	0	0	0	0	0	0	0	0	0	***101,498***	**5**	**99.99%**
Adjacent County Funds (11-48-12-26)	*11,431*	1,556	11,487	0	0	0	0	0	0	0	0	0	0	***13,043***	**-1,612**	**114.10%**
DONATIONS 11-48-12-27	*0*	**2,424**	**50**	**9,793**	**3,989**	**3,260**	**949**	**4,322**	**2,351**	**778**	**2,199**	**2,183**	**12,679**	*44,977*	**-44,977**	
General Fund Contribution (11-48-12-30) *From Fund 1*	*850,859*	**0**	**212,715**	**0**	**0**	**212,715**	**0**	**0**	**212,715**	**0**	**0**	**212,715**	**0**	***850,859***	**0**	**100.00%**
Credit Card Rebate (11-48-12-56)	*1,500*	0	652	0	0	557	0	0	653	0	0	626	0	***2,487***	**-987**	**165.82%**
TOTAL FUND 11 REVENUE	*1,219,521*	**6,231.96**	**464,858.03**	**112,753.33**	**6,284.40**	**217,815.23**	**2,644.53**	**5,644.63**	**217,052.60**	**2,813.17**	**3,702.95**	**217,787.23**	**14,828.22**	*1,272,416.28*	**-52,895**	**104.34%**

Description	Annual Budget	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Year To Date	Budget Remaining	% Expense To Date
RESERVED TO OFFSET SALARIES & BENEFITS																
Salary Reserve	*37,183*													*0*	**37,183**	**0.00%**
Subtotal Salary Reserve	*37,183*	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	*0*	**37,183**	**0.00%**

2024 YEAR END FUND BALANCE	**451,790.00**			
Reserved for Donations year end 2024	71,391.16			
Unreserved Balance year end 2024 / Start of 2025	**380,398.84**			
2025 Year End Balance Reserved for Donations	**32,157.50**			
YEAR END SUMMARY				
Amount projected for salaries and benefits:	888,042.00			
Actual amount to be provided by City:	850,859.00			
Actual YTD spent:	804,344.16			
Fund balance impact from Salary portion:	**46,514.84**			
Total library revenue YTD:	1,272,416.28	Includes donations and city Fund 1 contribution		
Total library expenses YTD:	1,239,612.79	Includes donation purchases and salaries	27,616.39	unplanned expenses from Fund 11. See itemized list for details.
Total fund balance change in 2025:	**32,803.49**			
Unreserved fund balance change in 2025:	**72,037.15**			
2025 YEAR END FUND BALANCE	**484,593.49**			
2025 YTD Reserved for donations	32,157.50			
Unreserved balance year end 2025:	**452,435.99**			
(Unreserved) Fund balance is	37%	of this year's operating budget including salary reserve.		
	36%	of next year's operating budget.		
FURTHER EXPENSES PENDING				