

Watertown Airport Commission
1741 River Drive, Watertown, WI 53094 (920) 261-4567
Meeting Minutes from Wednesday, March 13th, 2024

Attendance:

Alderman Bob Wetzel	Present
Dr. Terry Turke	Virtual
Tom Finnel	Absent
Sean Lapp	Absent
Jeff Baum, Airport Manager	Present
Tom Klug	Present
Jerry Hepp	Present

Others:

Krys Brown, Wisconsin Aviation – Present
Scott Twesme – Guest
Mark Graczykowski – Bureau of Aeronautics
Jeremy Roberts – MSA Engineering

1. Dr. Terry Turke called the meeting to order at 5:15 PM
2. Scott Twesme asked permission to purchase the hangar at 1755 River Drive and explained he was buying a Baron. A motion to approve Mr. Twesme to purchase the hangar at 1755 River Drive was made by Dr. Terry Turke and seconded by Tom Klug.
3. A motion to approve the minutes from February 14th was made by Tom Klug and seconded by Jerry Hepp. Motion carried.
4. A motion to approve the General budget February bills in the amount of \$8,085.26 and the Capital budget in the amount of \$22,127.06 was made by Bob Wetzel and seconded by Jerry Hepp. Motion carried.
5. Managers' Report
 - Reviewed the Monthly Airport Use report.
 - Discussed the Pancake Breakfast on March 9th hosted by the EAA Chapter. They had 155+ people in attendance which included 11 airplanes that flew in for the event.
 - Mark Graczykowski explained the BIL program that congress passed for the airports. Mark gave a list of projects that are included in the BIL funding and said the first allotment of money has to be spent by summer of 2025. The commission members prioritized the list – Taxiway C reconstruct, new pole building for airport tractors & tools, adding additional parking for aircraft, redo of the ramp, new AWOS and a new surface for Runway 11/29.
6. Old Business:
 - Review and Discuss: The UPS parking – No update from the City.
7. New Business:
 - Discussed: The meeting with the ADO (Airport District Office) in Chicago on March 7th Went very well. A face to face meeting went a long way and a good discussion on what steps needed to be completed before the reconstruction of Runway 05/23. Mark Graczykowski and Jeremy Robert both took away that the staff was willing to work with us. Now if they follow through and execute the next steps, we may be able to move the project up 1 year. With that said, the City will need to be able to come up with their 5% share of the project. A motion to explore getting a more aggressive project manager was discussed. Our current project manager continues to delay responses and uses an unacceptable timeline.

8. Adjournment:

- There being no further discussion, a motion for adjournment was made. Tom Klug and seconded by Bob Wetzel.

Respectfully submitted by: Krys Brown

Minutes are submitted unapproved