



January 22, 2026

Mr. Pete Hartz
Water Systems Manager
City of Watertown
800 Hoffmann Drive
Watertown, WI 53094

**RE: Proposal for 2026 GIS Support & Technical Services
City of Watertown Sewer & Water Systems
Mead & Hunt Proposal M4666751-260406.01**

Dear Mr. Hartz,

Mead & Hunt, Inc. (Mead & Hunt) appreciates the opportunity to provide continuing GIS support and technical services to the City of Watertown, Wisconsin, (Watertown) for its sewer and water systems geographic information systems (GIS) beginning January 1, 2026, through December 31, 2026.

PROJECT UNDERSTANDING/BACKGROUND

This proposal offers a continuation of GIS support and technical services to Watertown. We look forward to assisting Watertown in achieving its GIS system goals.

SCOPE OF WORK FOR GIS SERVICES

Mead & Hunt's GIS services may include:

- GIS server administration and upgrades
- GIS system application updates (e.g., HUB, ArcGIS Online, Portal)
- Geodatabase enhancements and layer development
- Utility system data management and enhancements
- Mobile GIS application implementation and configuration
- Dashboard development
- As-built conversion
- Rest services configuration
- Script updates/model development
- Staff training
- Technical support and troubleshooting
- Global positioning system (GPS) surveying

Mead & Hunt will work collaboratively with Watertown to establish future GIS priorities and define task-specific levels of effort as GIS support services are identified and executed.

COMPENSATION

Mead & Hunt will complete the above-described Scope of Work on a time and materials basis. We will keep Watertown apprised of the project status and budget on a monthly basis. We will not exceed the proposed project fee nor initiate any out-of-scope services without prior authorization from Watertown.

Services Mead & Hunt conducts in 2026 will be provided on a time and materials basis not to exceed \$5,000 per month for water system needs and \$5,000 per month for wastewater treatment plant sewer system needs.

The costs in this proposal exclude any sales and use tax, goods and services tax, gross receipts tax, value-added tax, or similar taxes. Upon award of the contract, and prior to work starting, Mead & Hunt requires that Watertown provide either a signed tax exemption certificate, or the applicable sales tax rate, for the project. The final cost of the project will increase to include the cost of all applicable taxes if exemptions do not apply.

TERMS AND CONDITIONS

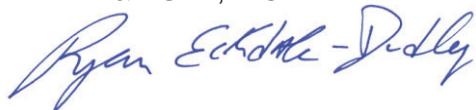
The Scope of Work and Compensation stated in this proposal are valid for a period of 30 days from date of submission. If authorization to proceed is not received during this period, this proposal may be withdrawn or modified by Mead & Hunt.

Signatures of authorized representatives of Watertown and Mead & Hunt shall convert this proposal to an Agreement between the two parties, and receipt of one signed copy shall be considered authorization to proceed with the work described in the Scope of Services. All services shall be performed in accordance with the agreement attached as Attachment A, hereto.

We appreciate the opportunity to offer our continued GIS services. We welcome any questions regarding this proposal and look forward to our continued collaboration with you.

Sincerely,

MEAD & HUNT, INC.

Ryan C. Eckdale-Dudley, GISP
GIS Market Lead

Kyle Engelking
GIS Supervisor

MEAD & HUNT PROPOSAL NO. M4666751-260406.01

2026 GIS SUPPORT & TECHNICAL SERVICES ACCEPTED BY:

CLIENT: _____

SIGNATURE: _____

TITLE: _____

DATE: _____

Mead & Hunt. considers the project approach, design, pricing, data, and other business considerations contained in this proposal to be proprietary and confidential business information to be used solely for the purpose of evaluating the proposal. This document and the information contained herein shall not be used for any purpose other than as stated above and shall not be used, duplicated, or disclosed to any other party without Mead & Hunt's prior written consent