



## TASK ORDER FOR GENERAL ENGINEERING SERVICES

THIS GENERAL ENGINEERING TASK ORDER ("Agreement") is entered into as of the 2nd day of December, 2025 (the "Effective Date"), by and between VMC, LLC, located at 1650 West End Blvd., Suite 100, St Louis Park, MN 55416 ("Consultant"), and City of Watertown located at 800 Hoffmann Drive Watertown, WI 53094 ("Client"). This Agreement refers to Consultant and Client collectively as the "Parties" and individually as a "Party." All services authorized under this Agreement are governed by and subject to the **General Terms and Conditions Agreement**.

This Agreement authorizes and describes the scope, schedule, and payment conditions for Consultant's work on the Project described as: **On Call General Engineering Services**

<b>Client's Project Manager</b>	Peter Hartz
<b>Address</b>	P.O. Box 477 800 Hoffmann Drive Watertown, WI 53094
<b>Telephone</b>	920 262-4085
<b>Email</b>	<a href="mailto:phartz@watertownwi.gov">phartz@watertownwi.gov</a>
<b>Client's Accounts Payable Email</b> Invoices will be sent to this contact	<a href="mailto:phartz@watertownwi.gov">phartz@watertownwi.gov</a>
<b>VMC Director</b>	Dale Romsos
<b>Address</b>	1650 West End Blvd., St Louis Park, MN 55416
<b>Telephone</b>	715-645-9360
<b>Email</b>	dale.romsos@vmcllc.com

### I. Scope of Work: General Engineering Services

General Engineering Services are immediate or minor services requested and authorized by Client via email. Examples of general services that may be requested by Client include but are not limited to:

1. Attending non-project related meetings or other meetings as requested.



2. Attending meetings with staff or Client, as requested.
3. Answering routine engineering-related questions.

When possible, Consultant will provide a fee estimate at the time the services are requested. Client will authorize Consultant to proceed with general engineering services by sending an email from Client's Authorized Representative to Project Manager with details of work required.

## II. Total Cost

The total cost will not exceed \$10,000 unless otherwise approved in writing by Client. The payment method, basis, frequency, and other special conditions are set forth in the **General Terms and Conditions Agreement**.

## III. Other Terms and Conditions

Other or additional terms contrary to the General Conditions that apply solely to this project as specifically agreed to by signature of the Parties and set forth herein: **none**

**Accepted by:**

<b>Name, Title</b>	
<b>Signature</b>	
<b>Date</b>	