

Engineering Division of the Public Works Department

To: Alderperson Board and Commission Members

From: Andrew M. Beyer, P.E.

Date: August 28, 2024

Subject: Public Works Commission Meeting of September 10, 2024

Background

Agenda Item:

Review and take possible action: Sidewalk repair orders for 1408 Duffy St and 716 S Twelfth St

BACKGROUND:

The Sidewalk Repair Notice for 1408 Duffy Street was prepared at the property owner's request and the Sidewalk Repair Notice for 716 S Twelfth Street was prepared due to the sidewalk heaving and cracking.

Site Address	Estimated cost not to exceed
1408 Duffy St	\$656.50
214 S Twelfth St	\$1,003.28

Repair inspection reports for each property with detailed estimate of cost to repair sidewalk and photos are attached. Property owners who receive sidewalk repair notices have three options on how to move forward with the repair:

1. City contractor to complete repair. Property owner is invoiced following completion.
2. Property owner can hire their own contractor to replace sidewalk to city specifications.
3. Property owner can replace sidewalk to city specifications.

The Engineering Division is seeking approval to send letters via certified mail per Wisconsin State Statute noticing the property owners to repair sidewalk.

Attachments:

1408 Duffy St Repair Notice

716 S Twelfth St Repair Notice

Budget Goal

This aligns with Budget Goal #5.

Financial Impact

If the City performs the work under the annual sidewalk program, there are sufficient funds in the 2024 budget to cover the costs if the work is performed under the City's contract.

Recommendation

Understanding that there is sufficient funding for the City's contractor to perform the work, if that is the option the property owner takes, Engineering Division recommends the Public Works Commission approve 1408 Duffy Street and 716 S. Twelfth Street property owners be sent letters to repair their respective sidewalks.

2024 Operational Goals

1. Proactively maintains and improves our parks and infrastructure in an effort to ensure quality, safety and compliance
2. Supports employee retention and growth, and also works to address critical staffing areas
3. Invests in the assessment, strategic planning and maintenance of our city buildings
4. Promotes and fosters innovative approaches for community development and growth
5. Maintains a safe and healthy community, and expands community education on safety and health