



**PUBLIC LIBRARY FINANCE COMMITTEE MEETING AGENDA**

**TUESDAY, APRIL 22, 2025 AT 4:00 PM**

**100 S. WATER ST., WATERTOWN, 2ND FLOOR CONFERENCE ROOM**

---

**1. CALL TO ORDER / ROLL CALL**

The meeting was called to order by Kneser at 4:13 pm

In attendance; Kerry Kneser, Jared Burke and Peg Checkai. Sarah Oudenhoven arrived at 4:14pm.

**2. NEW BUSINESS**

**A. Review and take action: New cordless phone for Maintenance**

Peg reviewed the cost of an updated phone for the Maintenance Dept. Before making a purchase Burke suggested that Peg contact the city regarding guidelines for department cell phones. Peg will reach out to see if this is a more economical option that could provide better coverage inside and outside of the facility.

**B. Review and take possible action: Addition of extra cameras in the facility**

Figures for additional cameras were not received so the agenda item was tabled.

**C. Review and take possible action: Carry over fund investment and operational designations**

Investment options were discussed. With the volatile nature of the stock market, Burke suggested that trustees look into a variety of investment options, (bonds, short and long term investing based on proposed needs of the library along with the possibility of moving the fund balance/construction account funds into the LGIP account. Peg will reach out to city finance department.

**2. ADJOURNMENT**

Kneser made a motion to adjourn, seconded by Oudenhoven

The meeting adjourned at 4:41 pm.

These meeting minutes are uncorrected and stand as such until approved at the next Board of Trustees Meeting to be held on Thursday, May 8, 2025, 5:30pm.

Respectfully submitted,

Peg Checkai, Library Director