

City of Watertown

DUE: 06/02/2026

Department Proposal for Personnel Addition

TAB through cells to enter data in blue cells.

Hover over each cell to read comment on data entry format.

Budget Year: **2027**
 Department: Park Rec. Forestry
 Fund / Div / Dept [xx-xx-xx]: 01-55-41
 Position Title: Park Technician-Arborist/Landscaper
 Supervised by: Park Rec. Forestry Supervisor
 FT or PT: FT
 If PT, # of hours/week:
 # of months: 12

Estimate of Add to Budget

The job description of a new position will be reviewed and classified a grade by an outside HR consultant. Utilizing the pay structure that exists in your department, estimate what you believe the assigned g/s will be.

Grade:	130	
Step:	1	
Pay Table Rate:	27.20	Using the 2026 pay table rate
Annual wage:	56,576	
Required benefits:	8,402	SS/Med & WRS
Est of ins premiums:	25,020	2026 premium rates
Compensation estimate:	89,997	
Add'l costs of hire:	3,000	List: CDL
Savings due to hiring:	1,500	Explain: Reduced Staff overtime
Total of Request:	91,497	

Rationale for Need: Explain why the position is necessary.

This position would be a swing position for both parks and forestry. This individual needs to have a landscaping background with horticulture knowledge along with arborist skills. Their role would be to assist forestry on removals during the winter and be responsible for landscaping design/projects, pruning/planting of shrubs, finish grading, plant care and maintenance. Park staff has been removing landscaping beds instead of maintaining them due to the lack of staff available. With the addition of Rock River Ridge and Ryan Ridge parks there is an increase of labor required to maintain these new parks along with the existing Watertown Parks System. The goal is to be a self sufficient department and utilize the skilled employees available to increase the beautification of Watertown's Park System.