

Department Proposal for Personnel Addition

TAB through cells to enter data in blue cells.

Hover over each cell to read comment on data entry format.

Budget Year: **2027**
 Department: Fire
 Fund / Div / Dept [xx-xx-xx]: 01-52-31

Position Title: Deputy Chief
 Supervised by: Fire Chief
 FT or PT: FT
 If PT, # of hours/week:
 # of months: 12

Estimate of Add to Budget

The job description of a new position will be reviewed and classified a grade by an outside HR consultant.
 Utilizing the pay structure that exists in your department, estimate what you believe the assigned g/s will be.

Grade: 175
 Step: A
 Pay Table Rate: 49.99 Using the 2026 pay table rate
 Annual wage: 103,979
 Required benefits: 15,441 SS/Med & WRS
 Est of ins premiums: 25,020 2026 premium rates
 Compensation estimate: 144,440
 Add'l costs of hire: 2,500
 Savings due to hiring:
Total of Request: 146,940

List: Hiring expenses, Unknown about additional costs at thi
 Explain: Overtime for operational, project and maintenance mar

Rationale for Need: Explain why the position is necessary.

See MEMO and: The Deputy Chief of Operations position fills a current leadership gap by providing dedicated oversight of fleet, facilities, operational planning, equipment readiness, and departmental operations. The position completes the department's leadership structure, improves accountability for significant City investments, and allows line personnel and officers to focus on emergency response, training, and operational readiness.