



**PUBLIC LIBRARY PERSONNEL AND POLICY COMMITTEE MEETING AGENDA**

**WEDNESDAY, NOVEMBER 05, 2025 AT 2:30 PM**

**100 S. WATER ST., WATERTOWN, 2ND FLOOR CONFERENCE ROOM**

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**1. CALL TO ORDER / ROLL CALL**

Erin O'Neill called the meeting to order at 2:35 pm.

Roll Call: Erin O'Neill, Charity Chandler and Andi Merfeld

Also in attendance: Peg Checkai and John Katisch.

**2. NEW BUSINESS**

**A. Discuss and take possible action: Meeting Room Policy**

After several years of renting out the Community Room, several problem areas have been identified by Peg and the library staff. To keep up with community demand, modify current cleanup details, and to assure that no group shall have exclusive rights to the Community Room, Peg will add the changes to the current policy and bring to the full board for discussion and approval. Current plan would be for the changes to go into effect on January 1, 2026.

**3. ADJOURNMENT**

Charity Chandler motioned to adjourn at 3:23, seconded by Erin O'Neill

Minutes respectfully submitted by Peg Checkai, Library Director