

**RECEIVED PAID****FEB 28 2023****FEB 28 2023**

Special Events Permit Application

Watertown City Hall - 106 Jones Street - Watertown, WI 53094 -Telephone 920-262-4000

Date of Application 02.28.23	Consecutive Event Year (1 st , 2 nd , etc.) 3rd	Permit Application # (for office use only)	
<p>This application accompanies a Special Events Procedure. There is a non-refundable \$25.00 application fee which must accompany the applications. All applications must be submitted a minimum of 45 business days prior to the scheduled event. Late applications are subject to denial and may not be accepted for consideration.</p> <p>Unless a permit fee is waived or reduced, all applicants will be expected to fully reimburse the City of Watertown for all city services related to the event. City services include, but are not limited to, Police and Street Department labor and equipment. Applicants who wish to sell or give away alcohol must apply for the appropriate liquor license from the City Clerk's Office. It is recommended to begin this process at least 60 days prior to your event because license approval must proceed through the Licensing Board, and Common Council. The sale of merchandise may require an additional permit.</p> <p style="text-align: center;">***Event map MUST accompany application***</p>			
Section 1 – Applicant Information			
Corporation/ Organization Name of D.B.A Watertown Area Chamber of Commerce			
Responsible Party: Bonnie Hertel			
Driver's License Number H634-0716-2807-03	State WI	Email bonnie@watertownchamber.com	Date of Birth 08.27.62
Telephone Number 920-261-6320		Cell Phone Number 920-988-5241	
Business Address 519E Main Street		City Watertown	State WI
		Zip 53094	
Section 2 – Permit Information (check box below)			
Parade <input type="checkbox"/> Run/Walk <input type="checkbox"/> Street Closing <input type="checkbox"/> Municipal Parking Lot Closing <input type="checkbox"/>			
Public Sidewalk Closing <input type="checkbox"/> Bicycle Race <input type="checkbox"/> Other Event <u>Whiskey & Wine Walk</u>			
Name of Event Whiskey & Wine Walk		Anticipated Daily Attendance 300	
Event Date(s) April 29, 2023	Hours of event each day (begin and end times) 9am to 5pm (street closure 5:30AM to 6PM to allow for set up and tear down)		
Event Route / Attach Route Map See attached			
Barricades Required? <input type="checkbox"/> Yes <input type="checkbox"/> No ***Note location(s) on event map ***			
Brief Description of Event Retail event supporting both retail establishments and bars			
I hereby make an application for a Special Events Permit as detailed above. I agree to hold the City of Watertown and its employees harmless against any action for personal injury or property damage sustained by reason or exercise of this permit.			
Signature		Print Name <u>Bonnie Hertel</u>	

☐ Approved ☒ Denied



Indemnification and Reimbursement Agreement

WHEREAS, the City of Watertown has established a policy for regulating the issuance of Special Event Permits and,

WHEREAS, said policy requires persons wishing to hold a Special Event to: (1) indemnify the City of Watertown for any injuries and damages caused by the event; and (2) agree to reimburse the City of Watertown for City service expenses incurred in conjunction with the Special Event, and

WHEREAS, the undersigned applicant has filed an application to conduct a Special Event in the City.

THEREFORE, the City of Watertown and the undersigned applicant ("Applicant") hereby agree as follows.

1. Indemnification. The Applicant hereby indemnifies and holds harmless the City of Watertown and its officers, agents, employees, successors or assigns, from and against any and all losses, debts, actions, claims, demands, liabilities, expenses, costs, injuries and/or damages to persons or property occurring in connection with the Special Event proximately caused by the actions of the Applicant, the sponsoring organization, its Officers, Employees or agents, or any person under their control.
2. Reimbursement For City Services. The Applicant shall reimburse the City for costs incurred in conjunction with the Special Event. City services include the salary and benefits of police officers and street department employees and related City equipment costs.
3. Procedure For Reimbursement. One week following the event the City Clerk shall mail an invoice to the Special Event Permit holder. The fee will be due within 30 days of receiving the invoice. All balances over 30 days are subject to interest of 1 ½ % per month.
4. Miscellaneous Provisions.
 - a. Waiver. One or more waivers by either party of any provisions, term or condition of this Agreement shall not be construed by either party as a waiver of a subsequent breach of the same by the other party.
 - b. Severability. In the event any provisions of this contract shall be held to be invalid and unenforceable, the remaining provisions shall be valid and binding upon the parties.
 - c. Governing Law. This Agreement shall be governed and construed in accordance with the law of the State of Wisconsin.
 - d. Entire Agreement. This Agreement constitutes the entire Indemnifications and Reimbursement Agreement between the parties, and any change, amendment, or modification must be made in writing and executed by both parties.

IN WITNESS HEREOF, the undersigned have read and understand the contract presented here for Special Event indemnification and reimbursement.

Applicant

City of Watertown

By: 

Date: 2/28/23

By: _____

Mayor

Date: _____

(Print name:) Bonnie Hertel

SUBSCRIBED AND SWORN BEFORE ME ON

This _____ day of _____, _____.

Signature of Notary Public _____

My Commission Expires: _____

3rd Annual Whiskey & Wine Walk

Hosted by Watertown Area Chamber of Commerce & The Watertown Main Street Program

April 29th, 2022 – 1:00 PM to 4:30 PM

Locations			
<u>Location</u>	<u>Business Name</u>	<u>Contact</u>	<u>Address</u>
<u>1</u>	Amado Jr's	Kim Hoffmann	403 E Main Street
<u>2</u>	Ava's	Amanda Schwefel	209 E Main Street
<u>3</u>	Bradow Jewelers	Paul Bradow	217 E Main Street
<u>4</u>	Central Block	Ryan Jones	416 E Main Street
<u>5</u>	Chandler House	April Chandler	411 E Main Street
<u>6</u>	Pine Hill Farm	Jackie Phillips	200 W Main Street
<u>7</u>	D & J Sports Bar	Jerry Heller	215 S 3 rd Street
<u>8</u>	Draeger's Floral	Annie Bare & Linda Ebert	616 E. Main Street
<u>9</u>	Firecracker	Ken Carlin	516 E. Main Street
<u>10</u>	Literatus & Co	Wes Crnkovich	401 E Main Street
<u>11</u>	Local Waters	Karah Pugh	109 S 3 rd Street
<u>12</u>	Lyon's Irish Pub	Carol Bohlman	201 E Main Street
<u>13</u>	Studio 9	Sara Wendt	9 E Main Street
<u>14</u>	The Chic Boutique	Amber Smith	113 E. Main
<u>15</u>	The Drafty Cellar	Josh Mueller/ Alex Savath	110 S 3 rd Street
<u>16</u>	Uptown Bar	Nicole Smith	416 E Main Street

Red font denotes retail locations for wine stops. 1 oz. of wine (red or white to be determined) will be tasted at each retail location.

*The Chic Boutique will select wines for: The Chic Boutique, Bradow Jeweler, Chandler House and Studio 9
Draeger's Floral will select wines for: Draeger's, Ava's, Central Block and Literatus*

Black font denotes bar establishments where ½ oz. of whiskey will be tasted.

Prepackaged food will be available along the walk at retail locations. Bars that serve food will offer special food options for purchase.

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10

Application Date: 02/28/2023

☐ Town ☐ Village ☒ City of Watertown

County of Jefferson

The named organization applies for: (check appropriate box(es).)

- ☐ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 04/29/2023 1pm and ending 04/29/2023 4:30pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Veteran's Organization ☐ Fair Association or Agricultural Society
☒ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Watertown Area Chamber of Commerce

(b) Address 519 E Main Street, Watertown WI 53094
(Street) ☐ Town ☐ Village ☒ City

(c) Date organized 08/20/1920

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President Steve Board, 109 Boughton St. Watertown WI 53094

Vice President Cassandra Wagner, 1517 Country Club Lane, Watertown WI 53098

Secretary Bridget Van Ert N9142 Donald Lane, Watertown WI 53094

Treasurer _____

(g) Name and address of manager or person in charge of affair: Bonnie Hertel, 612 Oakwood Lane, Watertown WI 53094

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored: Ava's A Posh Boutique

(a) Street number 209 E Main Street

(b) Lot _____ Block 200 block

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Whiskey & Wine Walk

(b) Dates of event 04/29/2023 1:30 pm to 4:30 pm

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer [Signature] 2/28/2023
(Signature) (Date)

Watertown Area Chamber of Commerce
(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

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Secretary Bridget Van Ert N9142 Donald Lane, Watertown WI 53094

Treasurer _____

(g) Name and address of manager or person in charge of affair: Bonnie Hertel, 612 Oakwood Lane, Watertown WI 53094

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored: Bradow Jewelers

(a) Street number 217 E Main Street

(b) Lot _____ Block 200 block

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: first floor sales floor

3. Name of Event

(a) List name of the event Whiskey & Wine Walk

(b) Dates of event 04/29/2023 1:30 pm to 4:30 pm

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer

(Signature / Date)

Watertown Area Chamber of Commerce

(Name of Organization)

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☐ Church

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☐ Veteran's Organization

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Secretary Bridget Van Ert N9142 Donald Lane, Watertown WI 53094

Treasurer _____

(g) Name and address of manager or person in charge of affair: Bonnie Hertel, 612 Oakwood Lane, Watertown WI 53094

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored: Central Block

(a) Street number 416 E Main Street

(b) Lot _____

Block 400 Block

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: first floor sales floor

3. Name of Event

(a) List name of the event Whiskey & Wine Walk

(b) Dates of event 04/29/2023

1:00 pm to 4:30 pm

DECLARATION

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(Name of Organization)

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Secretary Bridget Van Ert N9142 Donald Lane, Watertown WI 53094

Treasurer _____

(g) Name and address of manager or person in charge of affair: Bonnie Hertel, 612 Oakwood Lane, Watertown WI 53094

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored: Chandler House Bakery

(a) Street number 411 E Main Street

(b) Lot _____ Block 400 block

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: first floor front area sales

3. Name of Event

(a) List name of the event Whiskey & Wine Walk

(b) Dates of event 04/29/2023 1:00 pm to 4:30 pm

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer [Signature] 2/28/2023
(Signature / Date)

Watertown Area Chamber of Commerce
(Name of Organization)

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Date Granted by Council _____

License No. _____

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 105

Application Date: 02/28/2023

☐ Town ☐ Village ☒ City of Watertown

County of Jefferson

The named organization applies for: (check appropriate box(es).)

☐ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

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at the premises described below during a special event beginning 04/29/2023 1pm and ending 04/29/2023 4:30pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

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☐ Church

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Secretary Bridget Van Ert N9142 Donald Lane, Watertown WI 53094

Treasurer _____

(g) Name and address of manager or person in charge of affair: Bonnie Hertel, 612 Oakwood Lane, Watertown WI 53094

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored: Dragger's Floral

(a) Street number 616 E Main Street

(b) Lot _____

Block 600 block

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Whiskey & Wine Walk

(b) Dates of event 04/29/2023

1:00 pm to 4:30 pm

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer

(Signature / Date)

Watertown Area Chamber of Commerce

(Name of Organization)

Date Filed with Clerk _____

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License No. _____

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

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☐ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

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at the premises described below during a special event beginning 04/29/2023 1pm and ending 04/29/2023 430pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

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Treasurer _____

(g) Name and address of manager or person in charge of affair: Bonnie Hertel, 612 Oakwood Lane, Watertown WI 53094

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored: Literatus & Co.

(a) Street number 401 E Main Street

(b) Lot _____

Block 430 block

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: first floor sales floor

3. Name of Event

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(b) Dates of event 04/29/2023 1:00 pm to 4:30 pm

DECLARATION

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[Signature] 2/28/2023
(Signature / Date)

Watertown Area Chamber of Commerce

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Treasurer _____

(g) Name and address of manager or person in charge of affair: Bonnie Hertel, 612 Oakwood Lane, Watertown WI 53094

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored: studio 9

(a) Street number 9 E Main Street

(b) Lot _____

Block 0 block

(c) Do premises occupy all or part of building? _____

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: first floor service area

3. Name of Event

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(b) Dates of event 04/29/2023

1:00 pm to 4:30 pm

DECLARATION

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Officer

[Signature] 2/28/2023
(Signature / Date)

Watertown Area Chamber of Commerce

(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Receipt No: 1.216668

Feb 28, 2023

Whiskey Wine Walk

LICENSES	
SPECIAL EVENTS	25.00
LICENSES	
CLASS "B" MALT-SPECIAL	10.00
EVENTS	
LICENSES	
CLASS "B" MALT-SPECIAL	10.00
EVENTS	
LICENSES	
CLASS "B" MALT-SPECIAL	10.00
EVENTS	
LICENSES	
CLASS "B" MALT-SPECIAL	10.00
EVENTS	
LICENSES	
CLASS "B" MALT-SPECIAL	10.00
EVENTS	
LICENSES	
CLASS "B" MALT-SPECIAL	10.00
EVENTS	

Total:	95.00
--------	-------

CHECK	
Check No: 5585	95.00
Total Applied:	95.00

Change Tendered:	.00
------------------	-----

Duplicate Copy
02/28/2023 10:28 AM

City of Watertown
106 Jones Street
Watertown WI 53094

920-262-4000