

**PLAN COMMISSION
MINUTES
January 08, 2024**

The Plan Commission met on the above date in the Council Chambers.

The following members were present: Mayor McFarland, Alderman Blanke, Beyer, Konz, Krueger, Lampe, Talaga, Zirbes.

Also in attendance: Mike Hoppenrath, Mason Becker, Ruth Mack, Robb Bender, Stan Jones, Sue & Stan Jahn, and Joe Pappa.

1. Call to order (4:30pm)

2. Approval of Minutes

A. Plan Commission minutes December 11, 2023

Motion to approve was made by Krueger and seconded by Lampe, passed on unanimous voice vote.

3. Business

A. Review public hearing comments and make recommendation to Council: 1111 S Tenth Street – Comprehensive Plan Amendment for a recycling facility, 1310 Allwardt Street – change the Future Land Use designation, and Comprehensive Plan Amendment to change text in Figure 7.7.

Tom Schultz sent a letter to the Plan Commission regarding the Allwardt Street Land Use designation. Mr. Hoppenrath also spoke on this issue requesting that the public comments be heard prior to forwarding this to council. Mr. Konz pointed out that it is important to have the public hearing prior to voting on an issue.

Motion was made by Blanke and seconded by Lampe to table the change to Allwardt Street change in Future Land Use designation until after public comment is received, and approve the comprehensive plan for 1111 S. Tenth Street and Amendment to Figure 7.7, passed on a unanimous voice vote.

B. Review public hearing comments and make recommendation to Council: 1111 S. Tenth Street – Zoning Text Amendment for a recycling facility

Motion was made by Krueger and seconded by Lampe to forward the Zoning Text Amendment to council with a positive recommendation, passed on a unanimous voice vote.

C. Review and Take Action: W7718 Provimi Road Extraterritorial Certified Survey Map (CSM)
Review request for a CSM for W7718 Provimi Road. The applicant had a question about the 60' right of way and was informed that this is in city growth area. Andrew Beyer pointed out that it is advantageous to note the right of way so that this does not need to be revisited in the future.

Motion was made by Blanke and seconded by Krueger to approve the CSM with the 120' right of way dedicated to the public, passed on a unanimous voice vote.

D. Review and Take Action: 1301 Clark Street and 1391 Clark Street preliminary Certified Survey Map (CSM)

Review request for a CSM on Clark Street to adjust a lot line to accommodate for truck turning radius in the area.

Motion was made by Talaga and seconded by Beyer to approve the CSM, passed on a unanimous voice vote.

E. Discussion and take possible action on Zoning Code Audit/Evaluation by Vandewalle & Associates

Vandewalle will be reviewing several aspects of our Zoning maps and code. It has been 25 years since the city adopted our current Zoning Code. The cost to do a full audit of the zoning code is \$5,000 and there may be ARPA funds available pending review by the finance committee.

Motion was made by Krueger and seconded by Lampe to apply for ARPA funds to audit the city zoning code, passed on a unanimous voice vote.

All materials discussed at this meeting can be found at:

<https://cms4files.revize.com/watertownwi/January%208,%202024%20Plan%20Commission%20Packet.pdf>

4. Adjournment

Motion to adjourn was made by Lampe and seconded by Beyer and passed on a unanimous voice vote.

Respectfully Submitted,

Alderman Brad Blanke