

MEMO

TO: Finance Committee

FROM: Andrea Peters

DATE: November 20, 2023

RE: Ambulance Billing Write Offs

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Attached to this memo is a list of accounts that I am asking for approval to be written off. On all the accounts listed, I have exhausted all collections efforts. This list explains the reason each account is no longer collectable.

Writing off uncollectible debts is a normal business practice and is a requirement by the auditors.