



2026 Watertown Parks, Recreation, and Forestry Department

514 S. First Street / Watertown, WI 53094

920-262-8080 office / 920-262-8087 fax

Advertising Banner/Flag Application

Please return the completed application with payment and artwork attached to the above address.

Sponsoring Organization _____

Contact _____

Address _____

Telephone _____

Email Address _____

General Banner Information

Banners must adhere to the following specifications:

1. Banner dimensions of 7' by 7' at Washington, Riverside, Brandt-Quirk (**tennis only**) or department approval.
2. Must be constructed of approved perforated material.
3. Available grommets along the top side every 12" and along the bottom side every 12" with at least 3 grommets along the length.
4. Submit artwork/logo including all information to be printed on the banner/flag.
5. The approved group must coordinate the installation and removal of the banner/flag advertisement with the department. The department will not store banners/flags.

Website _____

Email _____

Phone _____

Message _____

Locations:

Signature of City Representative

Date

Signature of Approved Group Contact

Date

Office Use: Banner \$50 x _____ Banners = \$ _____ Total Received By: _____