



LICENSING BOARD MEETING MINUTES

WEDNESDAY, APRIL 12, 2023 AT 4:15 PM

WATERTOWN MUNICIPAL BUILDING - 106 JONES STREET, ROOM 0041

The Licensing Board met on the above date and time in person at the Municipal Building 106 Jones St. in Room 0041 and via GoToMeeting. The following members were present: Mayor McFarland, Ald. Bartz, Ald. Smith, and Erin Schroeder. Absent was Cheri Martin. Staff present were: Police Chief Robert Kaminski, City Attorney Steven T. Chesebro, and City Clerk Megan Dunneisen.

1. CALL TO ORDER Mayor McFarland called the meeting to order at 4:15 p.m.
2. REVIEW AND APPROVE MINUTES
 - A. Ald. Smith moved to approve the Licensing Board meeting minutes from March 8, 2023, seconded by Ald. Bartz and carried by unanimous voice vote.
3. BUSINESS
 - A. Review and take action: application for Temporary Class "B" License for the Town Square Grand Opening by Watertown Rotary Club on May 20, 2023. Motion by Ald. Smith to approve the Temp "B" License, second by Schroeder and carried by unanimous voice vote.
 - B. Review and take action: application for Temporary Class "B" License for Watertown Riverfest by Watertown Riverfest Inc. on August 10, 2023 - August 13, 2023. Ald. Smith made a motion to approve the Temp "B" License, second by Ald. Bartz and carried by unanimous voice vote.
 - C. Review and take action: Temporary Premises Amendment application by Erin Schroeder for Run-Inn Erin's 700 N 4th St. for the dates May 8, 15, 22, 2023, June 5, 12, 18, 26 2023, July 10, 17, 24, 31, 2023, and August 7, 14, 21, 2023 during the hours of 6:00 pm - 10:00 pm – Discussion on fencing? Ald. Smith made a motion to approve the temp premises amendment for the above-listed dates and times, seconded by Ald. Bartz. Schroeder presented reasoning for adding in this league night and how it is important for her business sales, fencing was discussed and that a league night would not fall under the Outdoor Entertainment restrictions. Motion carried by voice vote of Yes: McFarland, Bartz, Smith, Abstain: Schroeder.
 - D. Review Special Events from Clerk's Office – report was presented.
 - E. Review Operator's List from Clerk's Office – report was presented.
 - F. Review Police Report from Police Department – report was presented.
4. ADJOURNMENT motion by Ald. Bartz, second by Schroeder to adjourn, motion carried by unanimous voice vote at 4:40 pm.

Respectfully submitted,

Megan Dunneisen, City Clerk

Note: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.