

## SITE PLAN REVIEW COMMITTEE

April 24, 2023

The Site Plan Review Committee met on the above date at 1:30 P.M. in the Council Chambers on the second floor of City Hall. The following members were present: Brian Zirbes of Building, Safety & Zoning; Doug Zwieg of Building, Safety & Zoning; Maureen McBroom of Stormwater Utility and Engineering; Kristine Butteris of Park & Rec; Jeff Meloy of the Police Department; and Anthony Rauterberg of the Fire Department. Also in attendance were: Recording Secretary Nikki Zimmerman; and James Songhurst.

### 1. Call to Order

The meeting was called to order by Chairperson Brian Zirbes.

### 2. Review and take action: Site Plan Review Minutes Dated April 10, 2023

Motion was made by Doug Zwieg and seconded by Anthony Rauterberg to approve the April 10, 2023 Site Plan Review minutes as submitted. Unanimously approved.

### 3. Review and take action: 1309 River Drive – New single-family home with detached garage with a living space above

Applicant James Songhurst was present. He stated the proposal is to build a single-family home on the property with a detached garage. A living space would be added above the garage area.

The following was discussed by staff:

Building:	More detail will be needed in drawings for the permits.
Fire Department:	No comments.
Police Department:	No comments
Stormwater/Eng:	No comments
Parks:	No comments.

Motion was made by Maureen McBroom and seconded by Anthony Rauterberg to recommend approval of this proposal to Plan Commission.

Unanimously approved.

### 4. Adjournment

Motion was made by Doug Zwieg and seconded by Kristine Butteris to adjourn. Unanimously approved.

Respectfully submitted,  
Nikki Zimmerman, Recording Secretary

**NOTE: These minutes are uncorrected, and any corrections made thereto will be noted in the proceedings at which these minutes are approved.**