

## MEMO

TO: Park, Recreation, & Forestry Committee  
FROM: Kristine Butteris, Director of Parks, Recreation, & Forestry  
DATE: January 8, 2024  
RE: Create Section 398-20 Concession in the Parks of the City

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Committee Members,

The Parks, Recreation, & Forestry Department has put together recommended changes to the ordinance 398-20 Concession in the Parks of the City. This will change the existing percentage-based fees to a flat fee. These fees will be listed on the fee schedule. The fees will help in covering expenses at the Bentzin Family Town Square and Riverside Park. The fee structure will be as follows:

- A. Merchant Concessionaire – \$25.00/event – Any concessionaire not using a park shelter or facility which is selling merchandise not for consumption.
- B. Non-Intoxicating Beverage Concessionaire – \$75.00/event or \$300/year – Any concessionaire either using or not using a park shelter or facility which is selling non-intoxicating beverage or food merchandise for consumption.
- C. Intoxicating Beverage Concessionaire – \$250.00/event – Any concessionaire either using or not using a park shelter or facility which is selling intoxicating beverage merchandise for consumption.

We are looking for recommendation to move to common council.